



Committee Meeting ii,

7.30pm 9th January 2023

Minutes

Action

1. Welcome.

Duncan welcomed everybody to the meeting which started at 19:30

2. Apologies

Jim Mclean, Brian Tester, David McLagan

Present

See Sederunt

3. Previous Minutes Proposed Lorraine Whitton Seconded Sallie Condy

4. Matters Arising

Account to be issued to Dunoon Presents for use of the cannons

Lorraine

5. Treasurer's Report

See attached.

6. Secretary's Report

a Membership Currently 151

b Carpark 46 Places occupied action being taken against three craft

c Moorings Bidwells have advised that the licence fee will increase to £ 55 from spring 2024.

d Accidents none

Scott

7. Sailing Secretary Report

A meeting of the Sailing Sub Committee was held just before New Year and the Sailing Calendar for 2023 was discussed. I am in the process of drafting this, and it will be in the hands of the Committee for perusal very shortly, prior to it being issued. Unfortunately, at the moment, we have no major events scheduled for 2023.

Bill

8. Cadet Officer

The Club is in the position that we have a high number of younger cadets and currently we have a waiting list with 12 applicants on it is proposed to address this in March

Neil

9. Improvements

The upgrading of the Showers is currently being priced.



10. Governance Review

It is proposed to prepare the draft documents. Including a focus group for approval by the Committee so that a Special General Meeting can be held prior to the start of the season following approval it is proposed to submit the request to OSCR the Scottish Charities Regulator with a view to becoming a SCIO prior to the AGM in 2024

All

11. AGM

a Type of meeting it was agreed that as there is still some uncertainty around The AGM would be on the same basis as last year

b Fees it was agreed to recommend that fees increase by 10% across the board

c The Accounts See draft Report below are the the auditors who have advised they will be stepping down as of 2023

c Places on the Committee Two Committee members are due to retire and cannot stand again for a further season. It is likely that we will need a new Vice Commodore and a new Treasurer. It was proposed and agreed that the committee should recommend Kenny Love for Life Membership as recognition of all the effort hr has put into running the Club

12. Any other Business

Volunteers will be required to deliver the Rib to Hull for retubing

13. Date of Meeting

6th February 2023 @ 7:30 in the Clubhouse

Meeting closed 20:45

Proposed Sallie Condry

Date 6.2.23

Seconded Lorraine Whitton

Date 6.2.23

Signed Commodore

Duncan Chalmers

Date 6/2/23

The HLSC Club Minutes of Committee Meetings are not subject to the Requirements of Writing (Scotland) Act 1995, so this Minute can be 'signed' by the Members and Commodore typing their names into the electronic document



Treasurer's Report

Bank Accounts 31/12/2022				
Main Account		9122.52		
Cadet Account		2748.87		
Calum MacLachlan		4180.89		
Savings Account		5525.20		
Sub - total		21557.48		
Paypal Balance		0.00		
Petty Cash (held by Scott Crossley)		-5.56		
Petty Cash (held by Lorraine Whitton)		0.00		
Total		21551.92		
Bank of Scotland Main Account 00427531				
Date	Desc	Deposit	W/drawl	
06/12/2022	Finlaggan services - Guy Pate - grass cutting		30.00	10406.01
07/12/2022	UK Fuels Ltd		1.80	10404.21
12/12/2022	Royal Outfitters UK - cannon blanks		134.94	10269.27
22/12/2022	H3G		16.75	10252.52
28/12/2022	Trf to Cadet account for Thursday nights		910.00	9342.52
28/12/2022	Trf to Calum MacLachlan account		210.00	9132.52
28/12/2022	Trf to Calum MacLachlan account		10.00	9122.52
Scott - Petty Cash		Income	Expenditure	Balance
2022	B/fwd			-5.56



Holy Loch Sailing Club

Sandbank, Dunoon, Firth of Clyde

Holy Loch Sailing Club		
Receipts and Payments		
Year Ended 31 December 2022		
	2022	
Memberships	9945.00	
Building Fund	0.00	
Calum McLachlan Fund	270.00	
Race Entry	1275.00	
Regatta Income	631.00	
FF Event	1600.17	
RC35 Event	416.87	
Moorings	2295.00	
Boat Parking	150.00	
Slipway Fund	0.00	
Boat/Trailer Storage	4145.00	
Donations	1335.00	
Kitchen Income	930.03	
Bar Income	3238.46	
Prizegiving Income	180.00	
Prizegiving Raffle	0.00	
Social Events - Quiz Night	60.00	
Handbooks	360.00	
Sale of Club merchandise/unallocat	190.81	
Interest	5.89	
Memberships paid in advance	0.00	27028.23

Moorings	2160.00	
Moorings Service & Maintenance	0.00	
Licences and Insurance	3462.89	
Cleaning, Waste and Maintenance	693.89	
Postage, Stationery & Advertising	0.00	
Kitchen/Bar Purchases	3728.22	
Prizegiving	879.00	
Broadband	179.41	
Regatta	701.59	
Energy	1009.93	
Fuel and Oil	552.26	
Repairs and Renewals	1102.12	
Website	415.15	
Paypal Charges	323.40	
Sumup Charges	53.70	
Donations	0.00	
Patrol Boat Expenses	3317.61	
Training	0.00	
Water rates	131.19	
Handbooks	358.00	
Capital Items:		
Kitchen	15540.40	
Unallocated:		
Sumup Card Reader	94.80	
The Woodland Florist	45.10	



			34748.66
Surplus/Deficit			-7720.43
*****	*****		
BANK ACCOUNTS		2022	
Main Account		9122.52	
Savings Account		5525.20	
Calum Mclachlan Account		4160.89	
Cadet Account		2748.87	
Paypal Balance		0.00	
Petty Cash Balance		-5.56	
Total		21551.92	-7720.43
<u>Notes</u>			
Credit from Bidwells for 3 moorings removed £120.00			

Treasurers Report for 2022 Accounts

The club's finances are down by £7700, leaving us with £21,500 in the accounts. This is mainly due to the new kitchen which was installed in 2022. We purchased a Sumup card reader to enable us to take card payments and this seems to have been very successful, especially in the bar. The reader cost £94.80 and there is a small charge for each transaction, which can be seen in the expenditure column of the accounts.

Membership fees were up by £500. Race fees were up by £300. Polaris Regatta again made a deficit of £70 on paper, however there is bar stock left which covers this. The Flying 15 & RC35 events increased our income by £1600.17 & £416.87 respectively. Moorings were £300 down on last year. Boat parking was down £950 from last year. Donations were up considerably due to £900 from CCC for use of our ribs at Scottish Series in 2021. Kitchen & bar income were both up on the last few years, due to opening up after COVID19. It is difficult to evaluate a surplus or deficit on individual events, due to bar stock levels, so kitchen & bar income & expenditure have not been allocated to events.

Licences & Insurance were down slightly from last year. Cleaning & Maintenance was much the same. Kitchen & bar purchases increased in line with income. Prizegiving costs dropped after a reorganisation of prizes. Energy costs have risen due to more usage of facilities and increased tariffs. Repairs & Renewals are down on last year, with the largest expense being £336 for repairs to the cannons. Website costs increased and we now have a new, much improved website. Patrol Boat Expenses include £2997 deposit for RIB retubing. Capital Expenditure of £15500 was for the kitchen refurbishment.

The accounts were audited again this year by Bernie McIlvogue & Iain Guthrie, to whom I am very grateful.



Holy Loch Sailing Club

Sandbank, Dunoon, Firth of Clyde

WORKS

Internal/ External	Task (Est Cost)	Instigated	Current Situation	Cost/ Estimate	Complete	Comments
Internal	Electrical Check	2019	System upgraded to meet safety Standard		2020	To be done again in 2025
External	Upgrade Sewage System to meet current spec	2018	On Hold	Est £9k		
External	Extend Slip	2018	Change in spec	Est 4K		See attached
Internal	Curtains to be replaced with Blinds (£500)	2021	Committee did not approve works cancelled	NA	2020	Take down old Curtains
External	Repair /Replace Canopy (TBC)	2021	Complete new Canopy to be delivered	£2,000		
Internal	Upgrade Bar (TBC)	2021	Now on Site	TBC		Duncan/Kenny Taking Forward
Internal	Kitchen upgrade	2021	Now on Site	EST £8K		Duncan/Kenny Taking Forward
Internal	Upgrade Heaters	2021	To get details Costs	TBC		Scott Contactor calling out on 8 th April
External	Extend the Lean too over the current Dinghy Pend	2021	On hold until close of season	TBC		Duncan/Scott Taking Forward
External	Crane/Derrick for lifting on and taking down masts (TBC)	2021	Feasibility being investigated	TBC		Duncan/Scott Taking Forward
Internal	Replace single pane windows at front of Club house with DGU (TBC)	2021	Feasibility being investigated	TBC		Duncan/Scott Taking Forward
Internal/ External	Task (Est Cost)	Instigated	Current Situation	Cost/Estimate	Completed	Comments
Internal	Electrical Check	2025	Current Cert in Place start process Dec 2024	£600		Cost Est £600 based on 2020 costs

	Completed or abandoned
	Work in Progress
	Planned works

POLICY/CONSTITUTION/RULES REVIEW

Policy/Constitution /Rules /Other	Task	Instigated	Current Situation	Completed	Comments
Constitution	Review Constitution	Jul 21	Complete	Complete	Scott To Take Forward
Policy	Data Protection Review	Due in 22			Scott To Take Forward
Policy	Equalities Review	Due in 22			Scott/Neil To Take Forward
Policy	Complaints	Due in 22			Scott To Take Forward
Policy	Child Protection	Due in 23			Neil To Take Forward
Policy	Health and Safety	Due in 22			Scott/Neil To Take Forward
Rule	Storage of Craft on Club Grounds	Due in 23			Scott To Take Forward
Rule	Accident Reporting	Due in 23			
Other	Upgrade Website	Jul21	New Wbsite to go live in April 22		Sallie Scott to Take Forward
Other	Review of Governance Model	Mar 22			

	Completed or Abandoned
	Work in Progress
	Planned works



Sederunt

P= Present A=Absent Part =PT AP=Apologies

Duncan Chalmers Commodore	P	Jim Mclean Vice Commodore	AP
Lorraine Whitton Treasurer	P	Scott Crossley Secretary	P
Bill Aitchison Sailing Secretary	P	Neil Towart Cadet Officer	NP

2nd Term Year 1			
Gus MacDonald	P	Chris Bowen	P

2nd term Year 2			
Sallie Condry	P	Andrew Leech	P

2nd Term Year 3			
Brian Tester	AP	David McLaggan	AP

Ongoing Attendance

Number of Committee Meetings 11

Duncan Chalmers Commodore	9	Jim Mclean Vice Commodore	7
Lorraine Whitton Treasurer	9	Scott Crossley Secretary	10
Bill Aitchison Sailing Secretary	9	Neil Towart Cadet Officer	5

Gus MacDonald	10	<i>Chris Bowen</i>	8
Sallie Condry	9	<i>Andrew Leech</i>	9
Brian Tester	3	<i>David McLaggan</i>	4



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