



## Committee Meeting

7.30pm, 4<sup>th</sup> April 2022

### Minutes

### Action

**1. Welcome.**

Duncan welcomed everybody to the meeting which started at 19:35.

**2. Apologies for Absence**

Lorraine Whitton, Brian Tester and David McLagan

**3. Present**

See Sederunt

**4. Previous Minutes**

Proposed Bill Aitchison Seconded Sallie Condy

**5. Matters Arising**

None

**6. Treasurer's Report**

It is anticipated that spend will increase as the accounts for the kitchen works are processed. The Card Reader is on order and will allow electronic payments to the Club, this will be particularly useful for the Bar

**Lorraine**

**7. Secretary's Report**

- a) **Membership** Currently 40 members have joined or are in the process of joining it is expected this will increase significantly over the next couple of weeks as we approach the start of the season .
- b) **Carpark** Nothing further at present notification has been sent to those in arrears notification to those with increased fees to go out.
- c) **Moorings** reminder was sent asking members to get back to us if they wish to have their Moorings Serviced
- d) **Accidents** None
- e) **Correspondence** None

**Scott**

**8. Sailing Secretary**

The Notice of Race (NOR) and Entry Form for the Flying Fifteen Championship are now on the Website. The Sailing Instructions and the Courses are in the final stages of preparation and will be going onto the Website shortly.

I am about to start preparation of the seasonally laid Race Marks, and money has been spent on paint and antifouling, the first time in a number of years.

They will be laid for the start of the racing on 27<sup>th</sup> April. The Club has been asked to, and has agreed to, host the RC35 Scottish Championships on 23<sup>rd</sup>/24<sup>th</sup> July. Further details will be given at the next Committee meeting.

**Bill**

**9. Cadet Officer**

None



**10. Website**

Progress on “signing up members “continues it is proposed to target racing sailors and cadets prior to the season starting. There have been a number of minor issues with members having difficulty in paying the new card reader should help resolve this. Mike and Sallie will be at the opening race to sign up any of the usual late commers who pay on the first night.

**Sallie**

**Sallie & Mike**

**11. Improvements**

Kitchen the main works are now completed.  
Thanks to Kenny, Jim, Stephen, Gus, Alli, Duncan and David

The upgrade to the Slip has now started with initially the mats going down in the dinghy pound.

Post meeting note electrician to visit to price new heaters on 8<sup>th</sup> April

See Things to do Report for an update on other Projects

**12. Fundraising**

Apart from the sponsors Kenny organised for the Handbook there are two events plus the Open Day planned .

**13. Governance Review**

It was proposed that the papers held by the Club be reviewed prior to getting the papers from the Solicitor. Initially Sallie initially to take this forward

**Scott/**

**14. Any other Business**

It was decided not to include the individual members details in the Handbook.

**Andrew**

**Sallie**

**15. Date of Next Meeting**

**9<sup>th</sup> May 19:30 in the Clubhouse**

**Meeting closed 21:35**

**Proposed:**

*Signed* Bill Aicheson *Date* 9/5/22

**Seconded**

*Signed* Gus MacDonald *Date* 9/5/22

*Signed Commodore* Duncan Chalmers *Date* 9/5/22

The HLSC Club Minutes of Committee Meetings are not subject to the Requirements of Writing (Scotland) Act 1995, so this Minute can be 'signed' by the Members s and Commodore typing their names into the electronic document



## Treasurer's Report

<b>Bank Accounts 03/04/2022</b>					
Main Account		5697.34			
Cadet Account		4737.93			
Calum McLachlan		3938.97			
Savings Account		5522.52			
Sub - total		19896.76			
Paypal Balance		3880.92			
Petty Cash (held by Scott Crossley)		34.44			
Petty Cash (held by Lorraine Whitton)		0.00			
Total		23812.12			
<b>Bank of Scotland Main Account 00427531</b>					
Date	Desc	Deposit	W/drawl		
08/03/2022	Business Stream		40.12		14812.51
08/03/2022	Howdens - kitchen		7660.63		7151.88
09/03/2022	UK Fuels Ltd		1.80		7150.08
16/03/2022	Opus Energy		30.45		7119.63
16/03/2022	Duncan Chalmers - lights		53.98		7065.65
18/03/2022	Bill Aitchison - Race marks		90.00		6975.65
19/03/2022	Kenny Love - Kitchen plumbing items		10.97		6964.68
20/03/2022	Kenny Love - Ferry tickets for Howdens visit		20.10		6944.58
21/03/2022	Membership - Sallie Condy	80.00			7024.58
21/03/2022	Membership - Lorraine Whitton	30.00			7054.58
21/03/2022	Membership - Chris & Marion Bowen	405.00			7459.58
22/03/2022	H3G		15.54		7444.04
22/03/2022	Kenny Love - Lights for bar		19.99		7424.05
22/03/2022	Membership - Bill Aitchison	180.00			7604.05
23/03/2022	Open Brackets Ltd - Web collect		330.00		7274.05
25/03/2022	Bill Aitchison - Ikea mirrors		38.00		7236.05
25/03/2022	Membership - Scott Crossley	220.00			7456.05
25/03/2022	Coren Hardware - mats		1516.80		5939.25
28/03/2022	Kenny Love - Ferry tickets & plumbing items		32.69		5906.56
30/03/2022	West End Furniture Centre - flooring for kitchen & bar		294.12		5612.44
30/03/2022	Ian Cumming - carpet fitter		160.00		5452.44
31/03/2022	Kenny Love - Ferry tickets		20.10		5432.34
31/03/2022	Membership - Fergus Campbell	80.00			5512.34
04/04/2022	Sandra Snaddon	30.00			5542.34
04/04/2022	<b>Pamela Shaw</b>	<b>155.00</b>			<b>5697.34</b>
<b>Scott - Petty Cash</b>		<b>Income</b>	<b>Expenditure</b>	<b>Balance</b>	
2022	B/fwd	74.44			74.44
	26/03/2022 Occasional licence FF event		10.00		64.44
	26/03/2022 Occasional licence Opening regatta		10.00		54.44
	26/03/2022 Occasional licence Series 1		10.00		44.44
	26/03/2022 Occasional licence Piper class social		10.00		34.44



# Holy Loch Sailing Club

Sandbank, Dunoon, Firth of Clyde

## WORKS



# Holy Loch Sailing Club

Sandbank, Dunoon, Firth of Clyde

Internal/ External	Task (Est Cost)	Instigated	Current Situation	Cost/ Estimate	Complete	Comments
Internal	Electrical Check	2019	System upgraded to meet safety Standard		2020	To be done ag 2025
External	Upgrade Sewage System to meet current spec	2018	On Hold	Est £9k		
External	Extend Slip	2018	Change in spec	Est 4K		See attached
Internal	Curtains to be replaced with Blinds (£500)	2021	Committee did not approve works cancelled	NA	2020	Take down old Curtains
External	Repair /Replace Canopy (TBC)	2021	Complete new Canopy to be delivered	£2,000		
Internal	Upgrade Bar (TBC)	2021	Now on Site	TBC		Duncan/Kenny Forward
Internal	Kitchen upgrade	2021	Now on Site	EST £8K		Duncan/Kenny Forward
Internal	Upgrade Heaters	2021	To get details Costs	TBC		Scott Contact out on 8 <sup>th</sup> April
External	Extend the Lean too over the current Dinghy Pend	2021	On hold until close of season	TBC		Duncan/Scott Forward
External	Crane/Derrick for lifting on and taking down masts (TBC)	2021	Feasibility being investigated	TBC		Duncan/Scott Forward
Internal	Replace single pane windows at front of Club house with DGU (TBC)	2021	Feasibility being investigated	TBC		Duncan/Scott Forward
Internal/ External	Task (Est Cost)	Instigated	Current Situation	Cost/Estimate	Completed	Comments
Internal	Electrical Check	2025	Current Cert in Place start process Dec 2024	£600		Cost Est £600 on 2020 costs

	Completed or Abandoned
	Work in Progress
	Planned works



## POLICY/CONSTITUTION/RULES REVIEW

Policy/Constitution /Rules /Other	Task	Instigated	Current Situation	Completed	Comments
Constitution	Review Constitution	Jul 21	Complete	Complete	Scott To Take Forward
Policy	Data Protection Review	Due in 22			Scott To Take Forward
Policy	Equalities Review	Due in 22			Scott/Neil To Take Forward
Policy	Complaints	Due in 22			Scott To Take Forward
Policy	Child Protection	Due in 23			Neil To Take Forward
Policy	Health and Safety	Due in 22			Scott/Neil To Take Forward
Rule	Storage of Craft on Club Grounds	Due in 23			Scott To Take Forward
Rule	Accident Reporting	Due in 23			
Other	Upgrade Website	Jul21	New Wbesite to go live in April 22		Sallie Scott to Take Forward
Other	Review of Governance Model	Mar 22			

	Completed or Abandoned
	Work in Progress
	Planned works



## Sederunt

**P= Present A=Absent Part =PT AP=Apologies**

Duncan Chalmers Commodore	<b>P</b>	Jim Mclean Vice Commodore	<b>P</b>
Lorraine Whitton Treasuer	<b>AP</b>	Scott Crossley Secretary	<b>P</b>
Bill Aitchison Sailing Secretary	<b>P</b>	Neil Towart Cadet Officer	<b>A</b>

### 2nd Term Year 1

Gus MacDonald	<b>P</b>	Chris Bowen	<b>P</b>
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### 2nd term Year 2

Sallie Condy	<b>P</b>	Andrew Leech	<b>P</b>
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### 2nd Term Year 3

Brian Tester	<b>AP</b>	David McLaggan	<b>AP</b>
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Ongoing Attendance

### Number of Committee Meetings 2

Duncan Chalmers Commodore	<b>2</b>	Jim Mclean Vice Commodore	<b>2</b>
Lorraine Whitton Treasuer	<b>1</b>	Scott Crossley Secretary	<b>2</b>
Bill Aitchison Sailing Secretary	<b>2</b>	Neil Towart Cadet Officer	<b>0</b>

Gus MacDonald	<b>2</b>	Chris Bowen	<b>2</b>
Sallie Condy	<b>2</b>	Andrew Leech	<b>2</b>
Brian Tester	<b>1</b>	David McLaggan	<b>1</b>