



## Committee Meeting

7.30pm, 4<sup>th</sup> July 2022

### Minutes

### Action

#### 1. **Welcome.**

Duncan welcomed everybody to the meeting which started at 19:35.

#### 2. **Apologies for Absence**

David McLaggan, Sallie Condie Chris Bowen and Brian Tester

#### 3. **Present**

See Sederunt

#### 4. **Previous Minutes**

Proposed Angus MacDonald Seconded Andrew Leech

#### 5. **Matters Arising**

None

#### 6. **Treasurer's Report**

See Attached Following on from the last meeting Scott has checked on the cost for using Direct Debit to collect members fees, at the Bank of Scotland it costs £250 to set it up 25p per transaction. Another provider Fast Pay's set up costs are £375 and 50p per transaction afterwards this being the case it was decide not to proceed with a Direct Debit option. Approval was given to pay the account for the Handbook.

**Lorraine**

#### 7. **Secretary's Report**

- a) **Membership** Currently 145 members.
- b) **Carpark** A member who has not re-joined has brought a craft into the carpark it was decide that he be asked to take the boat away.
- c) **Moorings** see attached report the revised details need to be with the Crown Estates before the 14 July.
- d) **Accidents** None.
- e) **Correspondence** None.

**Scott**

#### 8. **Sailing Secretary**

We are now halfway through the Season. Neil's Trophy in the Piper Class was won by our Commodore Duncan. Because of adverse weather conditions, it was decided to postpone the Crews' Race, and the Strone & Tresta Race for a week. Both events were successfully held in good sailing conditions yesterday. Two more misprints have been found in the Yearbook, fairly minor, but it has been declared that in the event of conflict between the Website documentation and the Book, the Website will prevail. We are looking forward to the Piper Anniversary Regatta in a weeks' time, the RC35 Event in three weeks, with the Gantocks Race at the end of the month.

**Bill**



## 9. Cadet Officer

The cadets have completed the first half and are due to go into the holiday break. There has been a regular turn out of over 25 cadets. This has been aided by sufficient volunteers to help. Discussion then took place on the use of the requirement of a second Rib if young people take part in racing on a Wednesday night.

## 10. Website

As per June's report

**Sallie**

## 11. Improvements

Duncan to organise a work party to fit the panels at the bottom of the slip

**Scott/**

## 12. Fundraising

RC35 next fund-raising event

## 13. Governance Review

Nothing to report at present

## 14. Any other Business

### a Polaris

The posters are ready to go out subject to the website being updated.

It was agreed to keep the fees at 21 levels i.e. £45 for White Sail, Etchells, Pipers and Loch Longs £40 for Flying Fifteens and Two Handed Dinghies £35 for Solo Dinghies and £5 for cadets.

Details of Race to be prepared and uploaded onto the website

This year the racing will be managed from Lazaretto point with a start mark for the white sail at the F mark.

### b RC35

All the prep work required by the club is now completed Kenny Love has given his boat to act as a committee boat Lorn and Bernie are available to drive the Mark laying Ribs although the final personnel who make up the crews needs to be confirmed. It is anticipated that up to 85 persons could be present so the awing will need to be erected on Thursday night and taken down on Sunday

### c Cleaning Rota

It was decided to continue with the current arrangements for the remainder of the season and start a new rota next year

### d Prize Giving

The Prize Giving has been booked at La Cantina for the 19 November ticket prices £35.00

### e Honorary Members

Currently we are in a position to nominate up to three new honorary members

The committee were asked to consider possible candidates.

### f Midterm newsletter to go out

## 15. Date of Next Meeting

**1st August 7:30 in the Clubhouse**



# Holy Loch Sailing Club

Sandbank, Dunoon, Firth of Clyde

## **Meeting closed 21:15**

**Proposed:** Angus McDonald

Date 1/8/2022

**Seconded:** Andrew Leech

Date 1/8/2022

---

Signed Commodore

Duncan Chalmers

Date 1/8/2022

The HLSC Club Minutes of Committee Meetings are not subject to the Requirements of Writing (Scotland) Act 1995, so this Minute can be 'signed' by the Members s and Commodore typing their names into the electronic document



## Treasurer's Report

	<b>Total Income</b>	109.00		
	<b>Total Expenditure</b>	1.84		
	<b>Balance</b>	107.16		
	<b>Income</b>			
	Bar	19.00		
	Kitchen	0.00		
	Membership	80.00		
	End of Series BBQ	10.00	109.00	
	<b>Expenditure</b>			
	Charges		1.84	
	Paid to bank		107.16	
	<b>Balance</b>		0.00	

Bank Accounts 03/07/2022				
Main Account		6373.22		
Cadet Account		1838.01		
Calum McLachlan		3639.07		
Savings Account		5522.86		
Sub - total		17672.96		
Paypal Balance		9286.62		
Petty Cash (held by Scott Crossley)		-5.56		
Petty Cash (held by Lorraine Whitton) + floats £220		386.92		
<b>Total</b>		27340.94		
Bank of Scotland Main Account 00427531				
Date	Desc	Deposit	W/drawl	
06/06/2021	Sumup	98.31		8266.73
06/06/2022	Lom Campbell - FF Entries	574.13		8840.86
08/06/2022	UK Fuels Ltd		121.92	8718.94
08/06/2022	Sumup	8.85		8727.79
09/06/2022	BBQ Series 1	72.00		8799.79
10/06/2022	Trf Cadets - donation from Lodge St Muns		50	8749.79
10/06/2022	BBQ Series 1	23.00		8772.79
10/06/2022	Arthur J Gallagher - Insurance		2686.53	6086.26
17/06/2022	Membership - Alasdair MacVicar	155.00		6241.26
21/06/2022	Opus Energy		97.85	6143.41
21/06/2022	Membership - Dale Orr	110.00		6253.41
21/06/2022	Ocean Engineering (Fire) Ltd		270.36	5983.05
22/06/2022	H3G		16.75	5966.30
24/06/2022	Membership - Chris Wilson - mooring	45.00		6011.30



# Holy Loch Sailing Club

Sandbank, Dunoon, Firth of Clyde

24/06/2022	Donation - Sailing & cruising Scotland	80.00		6091.30	
28/06/2022	Brian Tester - B&Q - bolts & washers		27.25	6064.05	
28/06/2022	Brian Tester - Amazon - sealant		12.44	6051.61	
28/06/2022	Swordfish - glass tape & resin		110.92	5940.69	
28/06/2022	Ocean Engineering (Fire) Ltd - additional 6kg powder fire		77.47	5863.22	
29/06/2022	Membership - T Lenthall	155.00		6018.22	
30/06/2022	Membership - D Campbell	125.00		6143.22	
30/06/2022	Membership - Lynda Fielden	230.00		6373.22	
<b>Scott - Petty Cash</b>					
			<b>Income</b>	<b>Expenditure</b>	<b>Balance</b>
2022	B/fwd				-5.56
<b>Lorraine - Petty cash</b>					
01/06/2022	Series 1 BBQ - BBQ takings	167.00		540.48	
01/06/2022	The Wee Butcher		95.00	445.48	
09/06/2022	Series 1 BBQ takings banked		72.00	373.48	
01/06/2022	Series 1 BBQ - BBQ takings	10.00		383.48	
01/06/2022	Series 1 bar takings	13.00		396.48	
10/06/2022	Series 1 BBQ takings banked		23.00	373.48	
08/06/2022	Teas & coffees	6.90		380.38	
15/06/2022	Toilet rolls		7.18	373.20	
15/06/2022	Milk		1.79	371.41	
15/06/2022	Teas & coffees	15.51		386.92	
<b>Sumup</b>					
			<b>Income</b>	<b>Expenditure</b>	<b>Paid to Bank</b>
01/06/2022	Series 1 BBQ & Membership	100.00			100.00
	Charges		1.69		98.31
08/06/2022	Paid to bank			98.31	0.00
01/06/2022	Series 1 BBQ	9.00			9.00
	Charges		0.15		8.85
08/06/2022	Paid to Bank			8.85	0.00
	<b>Totals</b>		<b>109.00</b>	<b>1.84</b>	<b>107.16</b>

## WORKS

Internal/ External	Task (Est Cost)	Instigated	Current Situation	Cost/ Estimate	Complete	Comments
Internal	Electrical Check	2019	System upgraded to meet safety Standard		2020	To be done again in 2025
External	Upgrade Sewage System to meet current spec	2018	On Hold	Est £9k		
External	Extend Slip	2018	Change in spec	Est 4K		See attached
Internal	Curtains to be replaced with Blinds (£500)	2021	Committee did not approve works cancelled	NA	2020	Take down old Curtains
External	Repair /Replace Canopy (TBC)	2021	Complete new Canopy to be delivered	£2,000		
Internal	Upgrade Bar (TBC)	2021	Now on Site	TBC		Duncan/Kenny Taking Forward
Internal	Kitchen upgrade	2021	Now on Site	EST £8K		Duncan/Kenny Taking Forward
Internal	Upgrade Heaters	2021	To get details Costs	TBC		Scott Contactor calling out on 8 <sup>th</sup> April
External	Extend the Lean too over the current Dinghy Pend	2021	On hold until close of season	TBC		Duncan/Scott Taking Forward
External	Crane/Derrick for lifting on and taking down masts (TBC)	2021	Feasibility being investigated	TBC		Duncan/Scott Taking Forward
Internal	Replace single pane windows at front of Club house with DGU (TBC)	2021	Feasibility being investigated	TBC		Duncan/Scott Taking Forward
Internal/ External	Task (Est Cost)	Instigated	Current Situation	Cost/Estimate	Completed	Comments
Internal	Electrical Check	2025	Current Cert in Place start process Dec 2024	£600		Cost Est £600 based on 2020 costs

	Completed or abandoned
	Work in Progress
	Planned works



## POLICY/CONSTITUTION/RULES REVIEW

Policy/Constitution /Rules /Other	Task	Instigated	Current Situation	Completed	Comments
Constitution	Review Constitution	Jul 21	Complete	Complete	Scott To Take Forward
Policy	Data Protection Review	Due in 22			Scott To Take Forward
Policy	Equalities Review	Due in 22			Scott/Neil To Take Forward
Policy	Complaints	Due in 22			Scott To Take Forward
Policy	Child Protection	Due in 23			Neil To Take Forward
Policy	Health and Safety	Due in 22			Scott/Neil To Take Forward
Rule	Storage of Craft on Club Grounds	Due in 23			Scott To Take Forward
Rule	Accident Reporting	Due in 23			
Other	Upgrade Website	Jul21	New Wbesite to go live in April 22		Sallie Scott to Take Forward
Other	Review of Governance Model	Mar 22			

	Completed or Abandoned
	Work in Progress
	Planned works



## Sederunt

**P= Present A=Absent Part =PT AP=Apologies**

Duncan Chalmers Commodore	<b>P</b>	Jim Mclean Vice Commodore	<b>P</b>
Lorraine Whitton Treasurer	<b>P</b>	Scott Crossley Secretary	<b>P</b>
Bill Aitchison Sailing Secretary	<b>P</b>	Neil Towart Cadet Officer	<b>P</b>

2nd Term Year 1			
Gus MacDonald	<b>P</b>	Chris Bowen	<b>AP</b>

2nd term Year 2			
Sallie Condy	<b>AP</b>	Andrew Leech	<b>P</b>

2nd Term Year 3			
Brian Tester	<b>AP</b>	David McLaggan	<b>AP</b>

Ongoing Attendance

### Number of Committee Meetings 5

Duncan Chalmers Commodore	<b>4</b>	Jim Mclean Vice Commodore	<b>4</b>
Lorraine Whitton Treasurer	<b>4</b>	Scott Crossley Secretary	<b>4</b>
Bill Aitchison Sailing Secretary	<b>4</b>	Neil Towart Cadet Officer	<b>2</b>

Gus MacDonald	<b>5</b>	<i>Chris Bowen</i>	<b>4</b>
Sallie Condy	<b>4</b>	<i>Andrew Leech</i>	<b>5</b>
Brian Tester	<b>3</b>	<i>David McLaggan</i>	<b>3</b>