



Holy Loch Sailing Club
Sandbank, Dunoon, Firth of Clyde

Committee Meeting

7.30pm, 7th March 2022

Minutes

Action



1. Welcome.

Duncan welcomed everybody and in particular Angus and Chris to their first meeting which started at 19:35.

2. Apologies for Absence

None

3. Present

See Sederunt

4. Previous Minutes

Proposed Andrew Leech Seconded Lorraine Whiton

5. Matters Arising

None

Lorraine

6. Treasurer's Report

See Attached only four items of spend

7. Secretary's Report

Scott

- a) **Membership** no report as very few folks have paid as yet. an email o go out asking people to hold off paying until the new website goes live in a couple of weeks.
- b) **Carpark** Nothing further at present
- c) **Moorings** A reminder to be sent reminding members to get back to us if they wish to have their Moorings Serviced
- d) **Accidents** None
- e) **Feedback** from RYA Conference The slides from each of the presentations will be forwarded in due course. On Governance the Club has already started to consider other options to remove some of the potential risks face under the current model and has set up a small group consisting of Scott, Sallie and Andrew to look into this. With regard to the Register of interest in Land HLSC was mentioned as having brought this to the RYA attention the only new point from our prospective is that we would need to include the Committee members as associates in our submission. There was a presentation from Sport Scotland on their funding mechanisms and finally a discussion on Divergence e.g. Toward Sailing Club something which following the AGM we are investigating further
- f) **Correspondence** Letter from Bidwell's asking us to complete the annual declaration and that an independent review will take place this year on the fees with any changes taking place from 1st January 2023

8. Sailing Secretary

Bill

The Sailing Calendar, Sailing Instructions, and Courses have now all been updated for 2022, and when the time is appropriate, Lorn will put them on the Website.



As previously reported, the documentation pertaining to the Flying Fifteen Scottish Championships we are hosting in May is being worked on. The Notice of Race and Entry Form are ready and will be posted on our Website very shortly. The Sailing Instructions and Courses have been drafted and are now the subject of discussion by the Subcommittee. Duncan has been dealing with BID 23 with regard to their funding, and Alison at the Marina has been most helpful in providing berthing facilities. Once the boats are launched, hauling out will not be permitted until the end of racing on the Sunday.

In spite of the high winds, none of our beached racing marks made a break for freedom, and thanks are due to those who checked during an after the blows.

We are in amicable discussion with the organisers of the Power Boat event which is being held the same weekend as Polaris. When they made application, we had already lodged our Sailing Calendar with Peelports, albeit a provisional one. The power boaters were advised by Peelports that they would be unable to race in the Loch. A sailing event was already scheduled. Accordingly, they are racing off the Dunoon shore, and we are in close contact with them regarding their competitors transiting the Loch and avoiding the racing fleets.

9. Cadet Officer

None

10. Website

It is still proposed that the website will go live in advance of the new season \committee members will be asked to sign up as means of testing the system. It is proposed that rather than importing members info from the old site they will be asked to complete an online new member form. While this may involve more work for the Administrator this has a number of advantages in that it updates members info and allows us to collect approvals under the GDPR regulations¹.

Sallie

11. Improvements

Kitchen works **now** on site take down stage complete the new units arrive on the 14th March

The Upgrade to the Slip is coming in at £1264.00 +VAT for the matting additional materials still to be costed.

Duncan

Post meeting note electrician to visit to price new heaters on 8th April

Duncan

See Things to do Report for an update on other Projects

Scott

12. Feedback From AGM

The Club held a successful hybrid AGM with members present and participating through an online link. Please see separate report Members have also been advised of the outcomes of the AGM by email

13. Any other Business

Scott

¹ The Data Protection Act 2018 introduced the **General Data Protection Regulation** (GDPR). Everyone responsible for using personal data has to follow strict rules called 'data protection principles'. They must make sure the information is: used fairly, lawfully and transparently.



Fund Raising to be included as an Agenda item in future

14. Date of Next Meeting
4th April 19:30 in the Clubhouse

Meeting closed 21:35

Proposed:

Signed Sallie Condy

Date 4/04/2022

Seconded

Signed Bill Aitchison

Date 4/04/2022

Signed Commodore

Duncan Chalmers

Date 4/04/2022

The HLSC Club Minutes of Committee Meetings are not subject to the Requirements of Writing (Scotland) Act 1995, so this Minute can be 'signed' by the Members s and Commodore typing their names into the electronic document



Treasurer's Report

Bank Accounts 28/01/2022					
Main Account		14852.63			
Cadet Account		4737.89			
Calum McLachlan		3938.94			
Savings Account		5522.48			
Sub - total		29051.94			
Paypal Balance		304.96			
Petty Cash (held by Scott Crossley)		74.44			
Petty Cash (held by Lorraine Whitton)		0.00			
Total		29431.34			
Bank of Scotland Main Account 00427531					
Date	Desc	Deposit	W/drawl		
09/02/2022	UK Fuels Ltd		1.80	14957.02	
15/02/2022	Opus Energy		20.45	14936.57	
22/02/2022	H3G		15.54	14921.03	
02/03/2022	Sallie Condy - Wix subscription		68.40	14852.63	

Update from the AGM

This year's AGM took place in the Club House last Friday 25th Feb. Due to the ongoing issues around the pandemic it was a hybrid meeting with members both present in person and through a video conferencing link, thanks to Sallie Condy for running the Zoom meeting with assistance from Mike Condy and Lorn Campbell for organising the video link.

Duncan opened the meeting by congratulating Mollie McLaughlin on her 75 years membership and remembering the passing of Euan Ross a long term active member and author. Thanks, were also given to Kenny Love who donated the bench sets. Duncan went onto comment on a number of projects which have been progressing through the year including the Kitchen refurbishment, Slipway upgrade, New Website, and the new Canopy. Looking forward we have the Flying Fifteen Championships this year which the Club will host with the aid of a substainal donation from Dunoon Presents to assist us in meeting our running costs.

The Clubs funds are in a healthy state so considering the cost of living rise the Committee have sort to minimise the increase in charges and recommended only an across the board £5.00 increase in membership fees with the exception the social members who will still pay £30.00. All other charges will remain the same.

The new rates are

Sailing	£80.00	Family	£105.00
Member		Member	ship



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Intermediate Member (18-21)	£35.00	Junior Member Under 18	£35.00
Social Member	£30.00		

The officers for 2022 are

Commodore Duncan Chalmers **Vice Commodore** Jim McLean

Secretary Scott Crossley **Treasurer** Lorraine Whitton

Sailing Secretary Bill Aitchison **Cadet Officer** Neil Towart

Charmaine Russell and Neil Stewart were due to stand down and both had intermated a desire not to stand again. The Committee extends its thanks to both Charmaine and Neil for their involvement. We welcome two new members onto the Committee Chris Bowen and Angus MacDonald they will join Sallie Condy, Andrew Leech, Brian Tester and David McLagan on the 2022 Committee. With Brian and David standing down at the next AGM.

Other Points

After much effort the new website is due to be ready for the start of the new season

Members gave approval to continue with the kitchen refurbishment which is now underway. It was agreed to explore to see if we could encourage kayakers/ paddle boarders to join and what the implications would be.

Finally, the revised Constitution was agreed and will soon appear on the website



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External				Estimate		
Internal	Electrical Check	2019	System upgraded to meet safety Standard		2020	To be done again in 2025
External	Upgrade Sewage System to meet current spec	2018	On Hold	Est £9k		
External	Extend Slip	2018	Change in spec	Est 4K		See attached
Internal	Curtains to be replaced with Blinds (£500)	2021	Committee did not approve works cancelled	NA	2020	Take down old Curtains
External	Repair /Replace Canopy (TBC)	2021	Complete new Canopy to be delivered	£2,000		
Internal	Upgrade Bar (TBC)	2021	Now on Site	TBC		Duncan/Kenny Taking Forward
Internal	Kitchen upgrade	2021	Now on Site	EST £8K		Duncan/Kenny Taking Forward
Internal	Upgrade Heaters	2021	To get details Costs	TBC		Scott Contactor calling out on 8 th April
External	Extend the Lean too over the current Dinghy Pend	2021	On hold until close of season	TBC		Duncan/Scott Taking Forward
External	Crane/Derrick for lifting on and taking down masts (TBC)	2021	Feasibility being investigated	TBC		Duncan/Scott Taking Forward
Internal	Replace single pane windows at front of Club house with DGU (TBC)	2021	Feasibility being investigated	TBC		Duncan/Scott Taking Forward
Internal/ External	Task (Est Cost)	Instigated	Current Situation	Cost/Estimate	Completed	Comments
Internal	Electrical Check	2025	Current Cert in Place start process Dec 2024	£600		Cost Est £600 based on 2020 costs

	Completed or Abandoned
	Work in Progress
	Planned works



POLICY/CONSTITUTION/RULES REVIEW

Policy/Constitution /Rules /Other	Task	Instigated	Current Situation	Completed	Comments
Constitution	Review Constitution	Jul 21	Complete	Complete	Scott To Take Forward
Policy	Data Protection Review	Due in 22			Scott To Take Forward
Policy	Equalities Review	Due in 22			Scott/Neil To Take Forward
Policy	Complaints	Due in 22			Scott To Take Forward
Policy	Child Protection	Due in 23			Neil To Take Forward
Policy	Health and Safety	Due in 22			Scott/Neil To Take Forward
Rule	Storage of Craft on Club Grounds	Due in 23			Scott To Take Forward
Rule	Accident Reporting	Due in 23			
Other	Upgrade Website	Jul21	New Wbesite to go live in April 22		Sallie Scott to Take Forward
Other	Review of Governance Model	Mar 22			

	Completed or Abandoned
	Work in Progress
	Planned works

Timetable for meetings in 2022

March	Committee Meeting 7th
April	Committee Meeting 4 th
May	Committee Meeting 2 nd
June	Committee Meeting 6 th



July	No Committee Meeting
August	Committee Meeting 8 th
September	Committee Meeting 5 th Pre Polaris Meeting TBC ²
October	Committee Meeting 3 rd
November	Committee Meeting 7 th
December	Committee Meeting 5 th
January 23	Committee Meeting TBC
February 23	Committee Meeting 6 th AGM 10 th

² TBC- to be confirmed



Sederunt

P= Present A=Absent Part =PT AP=Apologies

Duncan Chalmers Commodore	P	Jim Mclean Vice Commodore	P
Lorraine Whitton Treasurer	P	Scott Crossley Secretary	P
Bill Aitchison Sailing Secretary	P	Neil Towart Cadet Officer	A

2nd Term Year 1

Gus MacDonald	P	Chrias Bowen	P
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2nd term Year 2

Sallie Condy	P	Andrew Leech	P
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2nd Term Year 3

Brian Tester	P	David McLaggan	P
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Ongoing Attendance

Number of Committee Meetings 1

Duncan Chalmers Commodore	1	Jim Mclean Vice Commodore	1
Lorraine Whitton Treasurer	1	Scott Crossley Secretary	1
Bill Aitchison Sailing Secretary	1	Neil Towart Cadet Officer	0

Gus MacDonald	1	Chrias Bowen	1
Sallie Condy	1	Andrew Leech	1
Brian Tester	1	David McLaggan	1



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