Holy Loch Sailing Club SCIO
Sandbank, Dunoon, Firth of Clyde

BOARD MEETING MONDAY 13th April 2026, 7pm
MINUTES

1. **Welcome, Apologies and Board Interests**
   Apologies received from A MacVicar.

2. **Minutes of Previous Meeting**
   Approved by Kirsty Brown and seconded by Neil Towart.

3. **Matters Arising and actions still to be closed**
   GDPR – there is a requirement for John, Cat and Ruth to undertake some GDPR training. This can be done online and we need confirmation from each that they have done it.

4. **Commodore report 13 April 2026**

   Changing rooms
   The men's toilets and changing room are complete with the exception of the shower seats that need to be hung in the shower cubicles, however we may add an ambulant toilet to one of the cubicles at a later date
   Ambulant Toilets - Ambulant cubicles are designed for individuals with mobility impairments who may not require wheelchair access but still need additional support. These cubicles provide practical solutions for people with conditions such as sensory loss, arthritis, or those using walking aids. Key features include:Grab Rails: A horizontal grab rail adjacent to the WC for added stability. Outward-Opening Doors: Wherever possible, the door opens outward to maximise space inside the cubicle. Ambulant toilets provide an inclusive option that ensures users with varying mobility needs have safe, practical facilities to use.
   Ladies changing rooms still need some final instalments to complete – shower doors and folding changing cubicle seats, in the longer term we are looking to make the shower more of a wet room floor but this will involve significant groundworks and will not happen till volunteers are able to do this and will definitely not be during the season (Board/maint team decision). Hand washing water heaters are connected to power, the mens is now working but the ladies needs to be connected to water.

   We need two of the old benches refurbished – A Mclean has a solution for the feet and I will sand and paint the slats probably on the maintenance day. I am very happy with the simple solution we have provided, and the cost is well under the original budget. Heartfelt thanks go to the volunteers Jim Hoey, Ralph Houston, Davy Peacock, Alistair Mclean and myself who all gave up our time to make this happen.

Item	Description	Cost
Benches	Refurbish	
Ceiling painting	White silk paint, Black matt paint, cutting in brush, wood paint,2 paint rollers, 2 trays	98.89
Ceiling painting	Paint and Caulking	21.48
Ceiling painting	Cutting in brush	5.49
Ceiling painting	Returned paint credit	- 17.99
Ceiling painting	Masking tape, cleaner & turpentine	7.00
Cubicles	Coat/towel hook - 2 Packs of 5	13.70
Cubicles	Cubicle feet - 2 off	30.38
Cubicles	Ladies Cubicles & Mens extended partition panels & 2 vanity units	1,000.00
Cubicles	Pacific Hinge 19mm - SAA - Washroom Warehouse 6 off	133.85
Cubicles	Latches - pack of 5	35.99
Cubicles	Wall mounted seats - we need 5 (3 ladies - 2 Men)	120.94
Electrics	Shower switch & water heater moves - Move shower switch in ladies & water heater	251.52
Floor	Flexxible concrete - Filler for cracks in both changing rooms	59.12
Floor	Epoxy anti slip paint - 5 tins	474.75
Floor	Floor primer - 2 tins	159.90
Floor	Delivery charge	70.00
Floor	Hazard tape	6.25
Floor	spiked shoes for painting - 2 pairs	19.98
Floor	Paint rollers and brushes	42.94
Toilets	Flexible waste replacement & cistern pipe in gents - needs replaced in ladies and gents	25.95
Vanity Unit - Mens	Sink Mens	85.00
Vanity Unit - Mens	sink taps and fittings	100.00
Vanity unit - Ladies	Sink - Milano Dalton Modern white	99.99
Vanity unit - Ladies	sink taps and fittings	100.00
Travel expenses	Van travel via ferry to dunoon	200.00
Contingency		200.00
	Total	**3,345.13**

Safety boats Neil Towart to confirmed training days for Power boat refresher course (we now have one space available) weekend of 2nd- 3rd May. Safety boat training, Alastair McLean to confirm members for this and arrange with Neil. Secretary has sent out the first volunteers email for safety boats post our March meeting and I have received some replies and have created a draft rota based on this. We need to send a reminder in April once new members have applied and I will finalise the rota working with Steve Thomson based on replies early to mid-April, hoping that we will be able to spread the load more fairly this year. Rota have now gone out and most people have responded. A McLean to draw up a list of those with Power Boat 2 but don't have safety boat certification.

Funding I had a very successful but quickly arranged meeting with Gordon Ross, Managing Director of Western Ferries. He was very generous with his time and gave me some useful insights and advice. We visited the Skiff build, he was very interested in the progress, and we were able to put up some social media coverage. We then went for a coffee and had a productive and meaningful meeting. I was very grateful for the time he spent with me. I have just received a letter with a cheque today 8 April for £500 towards our infrastructure projects this year and have sent a thank you letter for this. Any social media mention of this funding received should mention the infrastructure projects.

Invitation I have asked the secretary to circulate the following invitation from Robin Young, Rear commodore Sailing to members to see if there is interest in an entry

We are pleased to invite you to enter a team for **The Two Boat Team Racing Cup Incorporating Scottish Keelboat Team Racing Championship** event to be held at Royal Northern & Clyde Yacht Club on the 18th and 19th July 2026.
The event will be held in waters of the East Patch off Helensburgh and is a great opportunity to get team together for some fast franatic racing and welcoming social back at the Club House on the Saturday evening.
Full details are contained in the Notice of Race available on the club website here. We are inviting teams from all over the UK and entries will be accepted in order of receipt of entry fee (see NoR 4.8).
We look forward to welcoming you and delivering fabulous on-water racing. On shore, we have an exciting social programme and useful accommodation options, so it should be a great event! Please contact us if you would like any further information.
Yours sincerely
Robin Young
Rear Commodore Sailing

PVG Checks Joyce has confirmed the following Update on Disclosures. Ross noble, Alisdair Clements, John Harrison and Alasdair McV are now complete o/s Ruth Lee.

SCIO Reporting I have been working on the narrative for the annual reporting and had a meeting with the treasurer to work on the financials. We plan to submit the first draft before the May Board meeting for approval to submit to Hendersons for examination. Await confirmation from the Treasurer that Hendersons accountants are happy to continue as our examiners.

Long Term Infrastructure Sub committee I have a draft email ready to be sent our to the volunteers for the subcommittee but await a date confirmation from Alistair McLean for the first meeting Volunteer Awards I have submitted 2 team awards Maintenance team which incorporates slipway, changing rooms and safety boats), St Ayles skiff team nomination and also submitted them for a creative legacy award. I have also put in a lifetime achievement nomination and am working on a sports coach nomination in.

Other information I have received an invitation from Ting Dene Holy Loch Marina to their party celebrating the opening of the Brand-new wet rooms, 13 June which I hope to attend on behalf of the club.

KB asked board members to pull together a list of questions for the new marina owners, for discussion at the next board meeting.

KB asked CC to put out a request for members for a volunteer to update the website.

CC was asked to check with Laura Cowan at RYA regarding the ability of the club to block members/potential members.

Valuation of the clubhouse a unanimous vote gave approval for A Clements to get the clubhouse valuation done.

5. **Treasurer**
   Will upload the accounts document on to teams when it is ready.
   John and Kirsty have a meeting scheduled to discuss OSCR submissions.

   KB requested that JH send banking details to TSi to enable them to pay £150.

6. **Secretary**
   Occasional Licences
   Licences applied for Quiz Night (11th April) and Opening Regatta (2nd May) both licences have now been received.

   Club House Bookings
   Friday – 17th April – Thoms Family booked clubhouse for Cushla's Funeral – it was noted that the club should be flying the flags at half-mast in respect – this is in hand.
   Friday 29th May – Piper Association booked clubhouse for 60th Anniversary Cocktail Party – Licence to be applied for.
   Saturday at end June beginning of July – (date to be confirmed) Inchinnan Cruising Club would like to book the clubhouse for their annual muster.
   Saturday 1st August – Alison Curry would like to book the clubhouse for a family celebration – no licence required but may need the canopy out.

   Argyll and Bute Council Lease
   I have been in touch with Harper MacLeod and they have now sent over a draft lease for our approval before sending on to the council. The draft lease has been circulated to the board for discussion at this next meeting.
   A Clements has a couple of questions on the lease which he will email over for me to raise with Harper MacLeod. The board also questioned the length of time for the break clause and asked if we could reduce it from 15 years to 5 years.
   CC to go back to Harper MacLeod with these questions.

   Car Park
   Arranged a meeting with Douglas Peddie, Craig Wilson, Ruth Lees and myself. Douglas Peddie has agreed to take on the role of car-park co-ordinator.

   S Brown raised the point that we still have three boats in the carpark with their mast up. All boats stored in the carpark should have their masts down and we need to enforece the rules. CC to send out an email to members naming the boats and asking their owners to contact the club as they are in breach of storage rules.

Emails Issued
Re- Thursday Club
Invitations to race from Royal Northern and Clyde Yacht Club and the Clyde Corinthian Yacht Club.

Club Handbook
In progress – Bob Donaldson writing up a history of the Pipers. Contacting Advertisers and checking and updating copy. Aiming to have ready for opening regatta.

CC to supply KB with a word count for the Commodore's introduction.

Bidwells
Have contacted Bidwells to chase up invoice – still waiting.

Safety Checks
Fire Extinguisher Check due July 2026
EICR – every 3 years , although routine checks should be carried out annual. CC to arrange for someone to PAT test the new equipment specifically the new vacuum cleaner.

CC was asked to supply Chris Bowen with redacted copies of the minutes for uploading to the website.
CC also to make sure that the delegated authority is on the website.

7. **Membership Secretary**
<u>Total Renewals as of 12/04/2026</u>

- Full Membership - 35
- Social Member - 10
- Family Membership - 4
- Junior Membership - 13
- Intermediate Member - 1
- Cadet Fees paid - 13
- Race Fees - 8
- Moorings - 25

The above junior and cadet fees include both new and returns.

New Full Member Applications - 8 (still to receive payment for 1 of these)

Donations to Callum McLachlan Fund - 5

<u>Parking</u>

- Tender Parking - Summer - 11
- Trailer - Summer - 5
- Dinghy Summer - 7
- Dinghy Winter - 1
- Boat up to 8m Winter - 5
- Boat greater than 8m Summer - 1
- Boat greater than 8m Winter - 2
- Boat up to 6.1m Summer - 10
- Boat up to 6.1m Winter - 5
- Canoe/Kayak/Sup - 1

Admin Jobs Completed

- 3rd email sent to members re Subscription Fees reminder

Subscription Issues

- Andrew Shaw has paid for a mooring only and no membership he has now paid full membership.
- Ross McKendrick has renewed his membership but no parking paid for - Sallie had been chasing him for parking. I have asked Craig Wilson if he knows anything about this but he did not.

Questions/Issues from Sallies to do list

- Alan Williamson - He has paid for a social member and summer and winter tender parking for the last 2 years. Sallie had contacted him to say he should be paying for a full membership. Alan asked to meet with Sallie back last summer re this issue. Sallie didn't get round to this and it is not something I would be willing to do!
- Alasdair Ireland - Sallie had made contact with him re mooring and subscription. Alasdair has made contact and I have confirmed what he owes. Still waiting for payment.
- Ross McKendrick - as above
- Sanderling Mooring - need to find out who owns this. The owner is based in Strachur.

Ruth Lee
Membership Secretary

8. **Events**
Social Coordinator Report – April 13th, 2026

Socials –

Quiz – A great evening, with nearly 40 participants. Thank you to all the organisers and volunteers – Al, Ali, Lesley, Lucy, Mr Iain. Everyone enjoyed the snacks rather than the fish and chip supper.

Spring Tea- Kirsty and I had a meeting with the galley volunteers on Thursday 9th April. Ruth is leading the afternoon tea, supported by Joyce, Frances, Leo, Alison and others who volunteer. They will be setting the clubhouse up on the Friday. Rowena will organise the bar and run it for the afternoon and we are asking for volunteers for the evening as we have 3 visiting clubs having a muster at HLSC. We decided the cost will stay at £5:00 and we will ask for donations of homemade cakes.

Wednesday night galley – we already have volunteers for the first few weeks.

Beginning of the season- as we are maybe away Mandy Finfer has volunteered to collate the race reports and photos for the paper, for the first few weeks of the season.

Skiff –The team are working days during the week and Fridays. The interior is nearly finished, and they hope to turn her over in the next week or so to begin painting the hull!

Kit	£ 2,076.00			
Wood	£ 845.00			
Epoxy and consumables	£ 209.00			
Tape and foam for prepping build area	£ 12.38			
Paint scraper	£ 7.22			
Bandsaw tyres	£ 7.61			
Epoxy and consumables	£ 22.82			
Brushes	£ 8.99			
Masking Tape	£ 11.99			
Paint	£ 621.53			
More epoxy	£ 155.75			
More brushes	£ 21.99			
Acetone	£ 8.95			
Paint thinner	£ 19.99			
Varnish	£ 21.42			
Gloves	£ 3.96			
Paint Roller	£ 9.49			
Sanding disks	£ 12.79			
Mixing cups	£ 13.48			
Paint brush	£ 5.12		Already spent	**£4,095.48**
Cover	£ 459.95			
Launching Trolley	£ 645.00			
Cover and Trolley delivery	£ 40.00			
Misc fittings and safety gear	£ 500.00		Fittings, 2 lifejackets, VHF, anchor	
	£5,740.43			
Road base for trolley	£ 1,280.00	plus delivery		
Lean to	£ 1,600.00			

Naming the skiff – ongoing and will be available at the Spring Tea.

Mandy Finfer has agreed to write the paper report for the first two weeks of the season.

9. **Cadet Report**
Neil is preparing for the season ahead. He has been carrying out the PVG checks required for safety boat operators.

There was some discussion re integrating cadets into racing. Neil said that the preferred day would be Wednesday to get the cadets racing. This would mean that more PVG checks would need to be carried out to ensure all safety boats were manned by people with PVG checks.

10. **Sailing Secretary**

Bill is having a meeting on Wednesday with Lorn to get the website updated re racing dates etc.

Work has started preparing the racing marks in advance of the season.

CYCA have issued a bill for £150 in respect of our affiliation.

All the required permissions for running the races have been received.

11. **AGM 2025**

KB asked CC to confirm that the funding slide had been added to the AGM minutes.

12. **Long Term Infrastructure Committee**

AMcLean has so far been unable to convene a meeting of this group but will endeavour to get a meeting set up. KB suggested that he invite Roberta Brown along to the first meeting to discuss funding options. The group needs to agree Terms of Reference and how often they will meet etc, they will also need to produce a report for the AGM.

13. **Projects and Funding**

    a. **Slipway** – work on the slipway is now complete and S Brown is very happy with the job done. They did some minor additional work but are not charging extra. It was agreed that we do need to reiterate the weight limit for the slipway and that a sign should be put at the top of the slip way reinforcing this.
    A McLean is going to look at what can be done about the large lip at the bottom of the slipway, possibly installing matting to make it easier for boats to be brought up the slip way at low tide.

    CC to confirm weight limits KB will arrange sign.

b. **Changing Room –** work on the changing rooms is almost finished, flip up seats still need to be installed and the shower in the ladies needs to be installed. Every one agreed that the changing rooms were looking much much better. KB thanked everyone who had been involved in both the slip way and changing room projects.
c. **Training** – Neil Towart has confirmed there is an instructor's course in Tighnabruaich that Harris can attend. He will check to see if there are any earlier courses that would suit.

14. Skiff Storage

The team have been discussing where to store the skiff and would like to build a lean to on the side of the clubhouse with storage included for the toppers. Ali Marshall and Neil Towart have had an initial meeting and discussion. Please see attached drawing (Appendix 1).

Some of the cost of the 'lean to' could be covered by the skiff build allowance. Please see attached costing to date and what we still need.

It was agreed that the area of the proposed skiff storage would be spraypainted on the ground to give people an opportunity to see what area will be taken up by in. This to be discussed at next meeting.

15. **Ardnadam pier** - Crusader Maritime the company who have taken on Ardnadam Pier are advertising a number of services including moorings (HLSC has the mooring area in which Ardnadam Pier sits), pontoons, boat trips, engineering services etc. Ali Gordon has emailed Bidwells with regards to this as they handle the moorings on behalf of Crown Estates. We will report back on Bidwell's comments.

16. Neil Cunningham – Moorings it was proposed that the Club supply Neil with a mooring tag (the club pays for Neil's mooring) as he services the club's three moorings free of charge. This was unanimously agreed.

17. A.O.C.B

Stuart Brown would like to have one of the club's old cups (currently stored in the loft) it has sentimental value for him and Roberta, they are happy to make a donation to the club. This item wasn't discussed, board members were contacted on What'sApp to confirm their views. This will be reported at the next meeting.

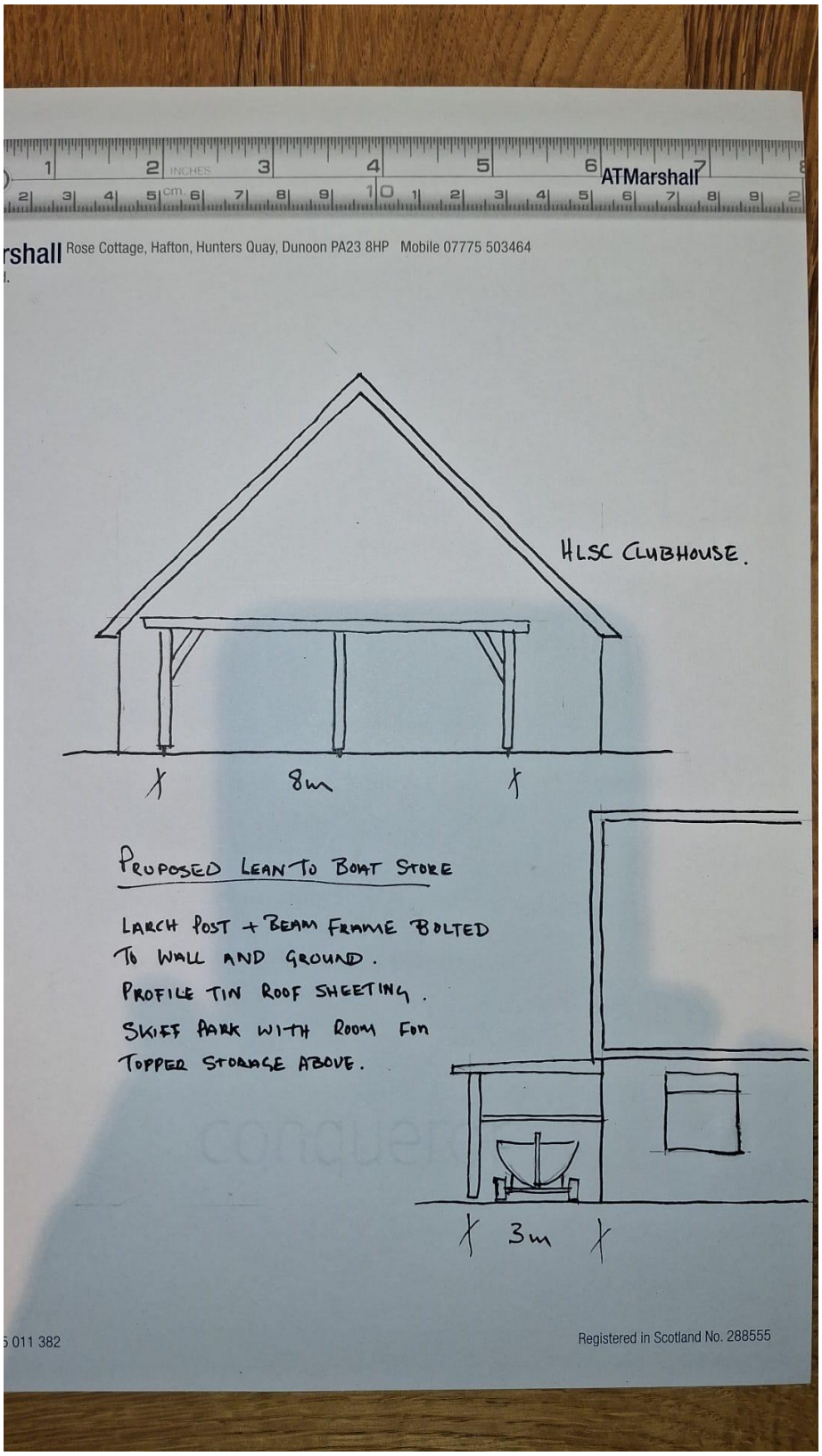
18. Date of next meeting – (11th May TBA 2026)

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SEDERUNT 2026 No of meetings since AGM 04							
	Present	On-line	Apologies		Present	On-line	Apologies
Kirsty Brown	3	1	0	Bill Aitchieson	1		3

Alasdair McLean	1	1	2	Harris Munns	3		1
John Harrison	4			Marion Bowen	4		
Catriona Craig	4			Stuart Brown	3	1	
Ruth Lee	3		1	Alisdair Clements	2		2
Neil Towart	4			Alasdair MacVicar	3		1

Appendix 1.



OSCR Scottish Charity Regulator www.oscr.org.uk
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