Holy Loch Sailing Club SCIO
Sandbank, Dunoon, Firth of Clyde

Minutes of Holy Loch Sailing Club Board Meeting

Monday 9th February 2026

1. **Welcome, Apologies and Board Interests**
   Kirsty (online) welcomed everyone to the meeting. Apologies were received from: B Aitchison, A McLean, A Clements and H Munns.

2. **Previous Minutes** approved by A McVicar and Seconded by V J Harrison.

3. **Matters Arising and actions still to be closed**

   a. WiFi awaiting update from AMcL
   b. ABC Play Park Lease -CC been unable to speak to new solicitor. Cc to report at next meeting.
   c. Argyll TSi – options (SC) a £150 payment, or equivalent tailored training for your organisation, facilitated by SKS Scotland CIC or Argyll & Bute TSI. CC to speak to SC.

4. **Commodore Report**
   I attended the TSi AGM on behalf of HLSC SCIO.
   First Aid Training
   Race and Shore Volunteers -Alisdair Clements, Jim McLean, Joyce Hawkins, Marion Bowen, Chris Bowen, Alistair McVicar
   Cadet Volunteers – Dr John Pearce, Harris Munns, Leonora Towart
   All successfully completed the first aid course and are certified first aiders. Cost £750 UHI training.
   Changing Rooms – Team has set up [redacted], [redacted] and [redacted].
   Budget - see table below
   Current delay in flooring due to fitter having other commitments, await timeline for this.
   Steven Gibson engaged to move shower and water heater in Ladies changing rooms
   We will need a painting team, I am hoping we can do this as part of a maintenance day.

Item	Description	Cost	Supplier	
Flexible concrete	Filler for cracks in both changing rooms	60	JH to give me actual figure	VJH/JH
Shower switch & water heater moves	Move shower switch in ladies	251.52	Gibsons Qoute	KB
Ladies Cubicles & Mens extended partition panels	to be custom built	1000	Quote - Davy Peacock	DP
Vanity Unit & sinkMens	to be custom built	400	Guestimate - await cost from Davy peacock	DP
slim vanity unit and sink- Ladies	to be custom built	300	Guestimate - await cost from Davy peacock	DP
Wall mounted seats	we need 5 (3 ladies - 2 Men)	300	Guestimate based on online research	DP/KB
U channel and 2 legs	need to be made	100	George McGill - guestimate	DP
Flexible wate replacement & cistern pipe in gents	needs replaced in ladies and gents	200	Guestimate - await cost from Davy peacock	DP
Benches	Refurbish		Keep best and refurbish	
Vinyl Flooring	Commercial grade 35m2 £20 per m2	699.65	WEF Quote	KB
Vinyl Flooring	Screed covering	391.68	WEF Quote	KB
Vinyl Flooring	Adhesive	104	WEF Quote	KB
Vinyl Flooring	Weld rod	20	WEF Quote	KB
Vinyl Flooring	Fit, weld, Screed and vinyl	950	Zak Quote	KB
Coat/towel hook		75		KB
Wall paint & painting equipment	paint walls and ceilings	500	guestimate	KB
Contingency		1000		
	total	6351.85		

Funding – Had a meeting with Roberta in January and she is actively looking at funding availability for all projects and cadets and will apply for anything appropriate. She is referring any skiff funding opportunities to Marion Bowen.

Polaris

I have written to Jamie Mulholland to confirm catering for Polaris – await response

Agree the band with Board and will email requests

Jamie Mullholland has confirmed that he will be available to do Polaris.

Outstanding actions for Commodore

1. Start working on SCIO report narrative with Secretary, Treasurer and Vice Commodore using the Commodores remarks, and Management accounts. Need to look into getting a valuation survey for Land and buildings (AC to help)

CC has agreed to put a date in the diary for KB,VH,AMcL and CC to have a meeting.

2. Source appropriate GDPR training for all board members but specifically those using Webcollect. https://ico.org.uk/for-organisations/uk-gdpr-guidance-and-resources/training-videos/ - Have emaild UHI for advice.
3. PVG checks for new Board Members – Joyce H confirmed o/s New Board members, one existing board member and one existing cadet volunteer. Alisdair Clements still needs to be PVG checked.
4. Put out a volunteer email for managing website Chris Bowen will do this temporarily, race officer succession still an issue!!
5. Pursue the Holy Loch Rowing Trophy – Bill doesn't have a contact.

Ruth Lee has agreed to chase up with Justine Wise at RGYC.

6. Kirsty to make contact with the new Marina owners – I would like a list of topics from the Board for engagement with them and propose to invite them to the Opening Regatta and Spring Tea.

7. Treasurer

Treasurers Report December 2025

Prepared by John Harrison

Overview

Receipts	£ 781.50
Payments	£ 2,360.71
Bank Accounts Closing balance	£ 41,336.14
Restricted funds	£ 4,006.17
Moorings (estimated)	£ 5,700.00
Legal fees	£ 3,000.00
Available unrestricted funds	£ 28,629.97

Utilities

Water bill for £73.66 settled following meter reading in late December.
Further application for concessionary scheme for SCIO's to be made in February 2026.

Electricity no account received in December despite a further reading – see January 2026 accounts.

Broadband

No progress on this item. From memory the account looks similar to a Hutchison Telecom account (Orange) who were later taken over. Further investigation in hand.

Money owed to HLSC

Invoices remain unpaid for handbook Adverts:

[redacted] £ 40
£ 40
£ 40
£ 40
£ 500 now received.

Dinghy storage: two members now paid winter storage via Webcollect.

Treasurers Report January 2026

Prepared by John Harrison

Overview

Receipts	£ 39.50
Payments	£ 218.08
Bank Accounts Closing balance	£ 41,124.44
Restricted funds	£ 4,008.21
Moorings (estimated)	£ 5,700.00
Legal fees	£ 3,000.00
Available unrestricted funds	£ 28,416.23

Utilities

Application made via Business Stream website and acknowledged for concessionary scheme for SCIO's. Outcome expected before April quarter date. Electricity slightly reduced account from EDF (£76.43) settled following further meter reading.

Broadband

No further progress with Three.

Money owed to HLSC

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[redacted] £ 40
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Clyde Cetacean Sightings presentation 16/01/2026

A small surplus of £28.60 was retained in the Cash Tin relating to tea, coffee and nibbles.

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2025 accounts now ready for input into SCIO KB,AMcL, CC & JH to action at SCIO meeting.

Water Rates exemption has been submitted.

Club Handbook – JH provided a list of outstanding payments.

5. **Secretary**

1. Trustee consent Form and declarations available for new Trustees to sign and return.
2. Laptop Policy – all signed and ready to be uploaded online
3. Code of Conduct Policy to be amended and uploaded to OSCR as well as to our own documents.

4. Uploading of key documents to website – CC will investigate this. SC had done it all in the past.
5. Club Handbook 2026 – CC will action this to be ready for start of Season.

7. **Membership secretary** (5)
Update on rollover to 2026 membership

Ruth and Cat met with Sallie Condy in Decmeber for a handover. Ruth has had further telephone conversations and is due to have another face to face meeting with Sallie this week.

Draft email ready to be sent out to members re new subscriptions amd fees, this will be done after Sallie helps with the change of date on webcollect.

Ruth asked what to do about the Skiff charges. Decision made to leave this meantime as the skiff will not be ready until mid/ end summer 2026.

Ruth also asked if the club pay for any antivirus softwate. Currently we do not but all agreed this was necessary CC to look into appropriate product.

8. Events (5)

Social Coordinator Report – February 9th, 2026

Socials –

The Clyde Cetacean talk was very well attended by 43 members and friends. We did have a panic we would run out of chairs. It was very informative evening and enjoyed by all. We raised over £70.00 for The Hebridean Whale and Dolphin Trust and covered Sophie and Michael's expenses.

Provisional date for a skiff turning over party – Saturday 21st February, to be held at The Oakbank, Sandbank, 14:00 to16:30. The plan is for invited people - members that have donated, Board members, Peter and Victoria, Western Ferries and the build team to go to the unit and turn it over. Followed by a You Tube film about Scottish coastal rowing, photos of our skiff build to date and a fish and chip supper, that is for members and the Sandbank/local community. We also plan to include an opportunity for people to suggest a name for the boat, giving their reasons and paying a £5.00 donation.

Dates for further socials will depend on the changing rooms rebuild progress, i.e. a boat jumble.

Galley Rota-

Once the sailing programme is finalised, a rota is ready to ask for members to volunteer to cover the galley.

Fundraising-

Attending Kilmun Hall Spring fair on Saturday 7th March, to publicise the club and the skiff with a treasure hunt as an activity.

Skiff-

The build team went to Toward Sailing Club on Friday to look at their skiff and to magpie ideas for ours.

Marion and Fiona Ross to attend a cox training course at RGYC ran by The Scottish Coastal Rowing Association on Saturday and Sunday, 14th and 15th March. Kindly arranged by Justine at RGYC.

Question – is the Board happy to renew our membership of SCRA for 2026?

I have begun looking at other rowing clubs operational procedures to begin preparing our own. I propose we offer people 2 free rowing sessions, then we ask they join the club and as the skiff will not be ready until halfway through the year, we give free use of the skiff for this year with a charge of between £30 to £50 the next.

First Aid

Ten members – Ali Clements, Ali MacVicar, Harris Munns, Leo Towart, Joyce Hawkins, Ralph Houston, Jim McClean, John Pearce, Chris and Marion Bowen attended a first aid course at the club over 2 Wednesday evenings. We had a great instructor, Dougie White a retired local paramedic. Thank you, Kirsty, for arranging this with UHI.

EVENTS

1. Skiff Turning over party is arranged for 21st February. The Skiff will be turned over up at Swordfish's unit at the industrial estate at 1pm but as there is limited space it will only be available to Skiff volunteers and Trustees. It will be held in the Oakbank Community pub (2pm – 4.30pm). Fish suppers will be delivered by Anselmo's. There will be a screening of a Skiff film. Tickets will be available from tomorrow. There will be a name the skiff draw/competition (to be held at a later date) for £5.

Marion asked if the club will be renewing its membership of the Rowing Association – all present agreed.

2. Spring Tea -2nd May – Ruth will take the lead for this. KB is looking for volunteers to help on the day.
3. Polaris – 12th& 13th September – tbc
4. Quiz night possibly in the Bowling Club – early April.

9. **Cadet Report** (5)
Nothing to report.
Neil did mention that A Clements and R Noble still require PVGs. NT will contact Joyce regarding this.

10. Sailing Secretary

Holy Loch Sailing Club SCIO
Sandbank, Dunoon, Firth of Clyde

SAILING SUB COMMITTEE MEETING

7TH JANUARY 2026 1730

PRESENT: BILL AITCHISON, CHRIS BOWEN, DUNCAN CHALMERS, BOB DONALDSON, IAIN HURREL, ALISTAIR mclean, HARRIS MUNNS.

APOLOGIES: STUART BROWN, ALI GORDON, PETER mcwhinnie, NEIL TOWART.

A DRAFT 2026 CALENDAR HAD BEEN CIRCULATED ALONG WITH THE NOTICE CALLING THE MEETING. THIS WAS EXTENSIVELY DISCUSSED, AND THE GANTOCKS RACE, CREWS' RACE, AND STRONE & TRESTA RACE, WERE SLOTTED IN ON AGREED DATES.

FOR SERIES 3 LAST SEASON, THE STARTING ORDER OF CLASSES WAS ALTERED IN RESPONSE TO NUMEROUS REQUESTS. IT WAS AGREED THAT THE ALTERATION HAD HAD THE DESIRED IMPROVEMENT, AND WOULD BE CONTINUED.

TUESDAY DINGHY RACING, WHICH HAD BEEN TRIALLED LAST SEASON, WOULD BE CONTINUED, IN SPITE OF PATCHY SUPPORT AND EVENTUAL TRUNCATION. ONLY TWO SERIES OF FOUR RACES WOULD BE HELD, A PRIMARY SERIES IN JUNE, AND A SECONDARY SERIES IN AUGUST. THERE WOULD BE A COST AND FORMAL ENTRY FOR THE TWO SERIES. £20 ENTRY FEE FOR EACH SERIES, MODIFIED TO £30 IN TOTAL, IF BOTH SERIES WERE ENTERED. CADETS CONSIDERED COMPETENT BY THE CADET OFFICER WOULD BE PERMITTED TO PARTICIPATE, WOULD ENTER FORMALLY, BUT WOULD NOT BE LIABLE FOR THE ENTRY FEE.

IN RESPOSE TO A REQUEST IN A LETTER TO THE COMMODORE, AND A POINT MADE AT THE AGM, SHORTER COURSES FOR THE DINGHIES TO SAIL ON BOTH TUESDAYS AND WEDNESDAYS WOULD BE DEVISED. THE COURSES WOULD BE CONFIGURED TO ENSURE THAT CONSISTENCY IN THE DIRECTION OF MARK ROUNDING IS IN PLACE, EVEN THOUGH DIFFERENT COURSES ARE BEING SAILED.

DISCUSSION TOOK PLACE ON THE CONCEPT OF "SOCIAL SAILING". ON A NUMBER OF DATES CLUB MEMBERS WOULD TAKE INTERESTED PERSONS FROM THE WIDER COMMUNITY OUT FOR A SAIL, TO ALLOW THEM THE EXPERIENCE OF BEING AFLOAT. IT WOULD BE ADVERTISED, EMPHASISING IT AS AN EXPERIENCE, WITH NO INSTRUCTIONAL ELEMENT WHATSOEVER BEING MENTIONED, SWIFT REJECTION OF THAT ASPECT BEING APPLIED SHOULD IT BE RAISED. THIS MATTER WOULD BE BROUGHT BEFORE THE BOARD AT THE NEXT BOARD MEETING.

THE MEETING CLOSED AT 1850.

BILL AITCHISON

HON SAILING SECRETARY HLSC SCIO

Sailing and Social Programme 2026 (Draft) see attache

11. AGM 2025

Post AGM actions – everyone to review the actions required from the AGM prior to next meeting.

Long term infrastructure committee (AMcL) as not present at this meeting AMcL will report back at the next meeting.

12. Projects & Funding

a. Slipway - Ramp going to be descaled this week. McNees will be looking at working on the slipway at the end of March.

b. Changing Rooms – work is underway. SB will liaise with Jim Hoe re-timing of flooring repainting etc.

c. Skiff Build – as before.

d. Training – First Aid training has been successfully carried out. This will be done on a yearly basis from now on.

Harris Munns to carry out instructor training.

AMcL to submit names for PB2 course

e. Along with Bill & Ali Gordon we have made the loft respectable with the exception of the sails etc etc which I have left for Neil to look at and sort out. Bill has a corner dedicated for all his Race officers equipment and we have gathered together all the kitchen and crockery equipment alongside the various kitchen appliances.

f, I'm suggesting that we do a Thursday Club day on **16/4/26** to get the various jobs covered off to get the season underway. At this stage I haven't got another date arranged as we can have a look at what is needed going forward.

13. Handover plans for resigning board members – these have now been completed.

14. AOCB (5)

Marion Bowen reported that the club has taken a table at Kilmun Hall on the 7th March from 11am- 3 pm and is looking for volunteers for this.

Ruth asked if there were plans to install a hairdryer in the ladies changing room. Currently there are no plans for this. Some discussion ensued.

15. **Date of next meeting – 9th March 2026**

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SEDERUNT 2026 No of meetings since AGM 02							
	Present	On-line	Apologies		Present	On-line	Apologies
Kirsty Brown	1	1	0	Bill Aitchieson			2
Alasdair McLean			2	Harris Munns	1		1
John Harrison	2			Marion Bowen	2		
Catriona Craig	2			Stuart Brown	1	1	
Ruth Lee	2			Alisdair Clements	1		1
Neil Towart	2			Alasdair MacVicar	2		