

BOARD MEETING IN CLUB HOUSE

MONDAY 12th May 2025, 7pm

	<u>Actions</u>
1. Welcome, Apologies and Board Interests The Commodore welcomed everyone to the meeting and asked members to notify of any conflicts of interest that may arise during the meeting. Apologies were received from Marion Bowen and Iain Hurrell. 2. Minutes of Previous Meeting Proposed: Alistair Clements Seconded: Sallie Condie 3. Matters Arising and actions still to be closed a. Club Handbook Andrew was asked about raising invoices for the Club Handbook b. Club House and Land Valuation c. Data Policy was approved. 4. Commodore Report – May 2025 It's been a very busy period since the new Board was established at the 2024 AGM. I am so grateful for the support of the Board trustees who have all committed their time and taken on a role to support the progression of the club. We have put on very successful social events, focussed on club maintenance, worked on the safety boats to get them ready for the season, prepared the first draft of the SCIO accounts, collected club membership and fees, produced social media content and have worked very hard on the transition of key roles with at times limited information. Thank you, Trustees. Our Cadet programme continues to flourish under the guardianship of Neil Towart & volunteers, and it was great to see the new cadets starting. Our sailing programme also continues in safe hands with Bill Aitchison and volunteers and a very successful start with our opening regatta. In addition, we have co-opted members into the following roles. Mooring co-ordinator (Ali Gordon), Car Park (Craig and Pippa Wilson), Safety Boat Coordinator (Steve Thompson), Funding Development (Roberta Brown)	

and PVG Checking (Joyce Hawkins). All of the above activities result in a very high number of volunteer hours which I recognise and would like your support in tracking these as there may be potential in the future to get match funding.

I have attended several networking meetings with TSi (safeguarding and funding), Hannah Clinch (funding development) and visited the Mens shed making connections. I have confirmed a band for Polaris – SKELP (excellent local band) and outside catering for the event – Redwood (Jamie Mulholland).

After a very successful opening regatta and spring tea, both of which were well attended and enjoyed, I look forward to the focus being on sailing and club membership and growth in the coming months, while we continue to actively find solutions for the Changing rooms and slipway to present to the AGM in November

Kirsty Brown

Volunteer of the Year – Young Volunteer

The application took a day to complete, but the good news is that Harris Munns has been shortlisted in the final.

5. Treasurer Report

Treasurers Report April 2025

Prepared by Andrew Leech

Overview

Receipts £12499

Payments £1470.50

Bank Accounts Closing Balance £44748.25

April is the start of the season and is the busiest month for Membership subscriptions, and fees. Payments through Webcollect are up from April 2024 (£12499 compared to £7121) hopefully Members are paying more promptly. Payments are being made by, BACS, Paypal, Card, Cash.

The major item of expenditure was the Electricity safety certificate £600

The cash received from Galley sales at the Film night, and the Wed race night has not been handed over at the time of reporting, this will be included in the Cash received in May 2025.

There were 2 invoices received where the Treasurer was not aware of the Expenditure until after receipt. Any expenditure should be agreed beforehand with the Treasurer.

Catriona has now been given access to the Bank Account Internet banking. This gives a backup should the Treasurer become unavailable, and ensures the Club has access to the Account.

The cash in hand balance is £26.53 over the calculated value. Reconciling cash is always difficult, because cash is often received without it being recorded. The start of the Season and the change in personnel not familiar with how systems work is an issue for me.

Proposals

1 Give the "Thursday Club" a float of £200 to prevent members using their own money to purchase items needed for the maintenance of the club house.

2 Accept the need to spend £500 on covers for the Cadets boats

3 Allocating £2000 to purchasing Cubicles and Lockers for the Changing Rooms to make then suitable for use as a changing room.

4 Join the Scottish Coastal Rowing Association

See also appendix 1

There was an issue with balancing the club accounts.
Float of £200 for the Thursday Club , receipted by Petty Cash.

Looking at putting locks on the cupboards for the bar - £2,000 should cover it.

Joining the coastal rowing association will cost £60pa.

The spending plan for the club is to be incorporated into the SCIO report.

KB asked if AL could produce memorandum accounts for events/bar/kitchen.

Membership – people have been quicker at paying this year

No 22 on Agenda. – Fund Raising Distribution- how do we go about allocating funds raised? Argyll Lottery Fund goes into club funds. Skiff Fund – roughly £130 raised. Suggested that AL set up codes in the accounts for the allocation of funds.

It was identified that Fundraising Activities need to be clearly stated as to what the funds are being raised for.

AL to look at how best to record funds raised and what they are for.
Specifically the distribution of the funds raised for the skiff.

The Board agreed to accept all AL proposals; £200 petty cash for maintenance and to join the Coastal Rowing Association £60.

6. Secretary Report

Licenses – two licences applied for. Two licences approved and received.

Opening Regatta – Sat 3rd May

Piper Cocktail Party – Saturday 17th May.

2025 Licences

No	Event	Ents License Required	Date/s	Applied
1	Wine Tasting	no	21/02/25	done
2	Abba Night	yes	29/03/25	done

AL

AL

AL

3	Opening Regatta	no	03/05/25	done	Having	CC			
4	Piper Cocktail Party	no	17/05/25	done					
5	Piper Anniversary Regatta / Strone& Tresta, Crews Race	no	21/06/25-22/06/25	done					
6	Polaris Regatta	yes	12/09/25 – 14/09/25						
7	Sarah Hawley – private function	yes	17/10/25	TBC					
8	Available								
9	Available								
10	Available								
spoken to the Licensing Team at ABC I can confirm that we do not need a licence to sell zero alcohol wine and beer. Piper Cocktail Party – Saturday 17th May. BA suggested that they should have to buy all the alcohol for the cocktails from the bar. It was agreed that given the short notice this could not be expected to happen. The issue to be discussed in advance of 2026 event. KB said she would get the supplies for the bar so that MB did not have to do it. It was agreed that the club needs to look at a system of stocking the bar and who takes responsibility for the bar rota. To be discussed at a later date. Moorings Tags – Spoken to Bidwells, they are still trying to resolve the invoicing issue created by the club becoming a SCIO. They have supplied the mooring tags which are now with Ali Gordon to issue. Collyer Family I have emailed Peter Collyer’s son and daughter to thank them for their kind gift to the benefit of the sailing club. CC was asked to obtain an inventory of items donated by the Collyer Family – CC to speak to Bob Donaldson. BA asked that a thank you letter be sent to Tony Ridyard for the VHS hand-set he gifted the club. RYA Affiliation Process I have now completed and updated the club information for RYA affiliation. ABC PlayPark Lease Following additional email correspondence with Councillor Sinclair, Euan Bathgate of Harper McLeod has received some communication from ABC							KB	CC	CC

re the lease. Following the receipt of email (appendix 2) from ABC it was agreed that CC should contact Euan Bathgate at Harper McLeod.	
Club House Bookings Inchinnan Boat Club – booked and paid for the use of the club house on August 2nd . Member [REDACTED], booked the club for the Albert Place Residents Association AGM on Friday 9th May. Local Community Group – rate £30. The event was cancelled due to lack of attendance – CC to contact [REDACTED] and offer another date.	CC CC
[REDACTED] has asked to book the club house with a licence for Saturday 17th October 2025 (50th Birthday Party). Non-member – social event £75. Approved. Noting that she would have to get member volunteers to man the bar. Health and Safety Report – secretary was asked to include this as a standing item on the agenda.	CC
7. Sailing Secretary All the seasonally laid race mark's ground tackle survived the winter on the bottom, and just prior to the first evening race, the top marks were attached. Thanks to Alistair McLean, Bob Donaldson, & Steve Thompson. 2 races in Series 1, and the Opening Regatta have seen an excellent turnout of a dozen boats. Even though the winds have been light, and there was a postponement, the courses have been completed without difficulty. A meeting among the Dinghy sailors will take place shortly to discuss the Tuesday racing, which commences on 27th May. Bill Aitchison Sailing Secretary CC to send out email to all members to gauge interest. What'sApp group to be set up.	CC
8. Principal Training/ Cadet Officer Cadets started back on the 24th of April. This was a onshore night, where we rig and check all the boats. The Bahia's are all in great shape and ready to go for the new cadets. The Laser 3000's also are in good working order. We got one Iso set up and ready to. The other needs a wee bit of work before launch but nothing major. I would recommend new covers for the Iso's, they cost £250 each for new covers. The toppers are holding up, we have got the mens shed onto fixing the trollies, once that is done we will look at the topper frame that holds the boats to get repaired. Alistair McLean has done a fantastic job of the safety boats. We have 16 cadets returning for the season.	

We started the new cadets on the 1/5/25 with 8 signing up at the moment. Waiting to hear back from 3 more and 1 left on the waiting list. We managed to get on the water that Thursday in tricky force 3-4 westerly winds. The Bahia's and toppers were reefed down, with only the older kids with full sails in the 300's. Everyone did really well. * Note the beach is still really tricky at low tide with all the mud around*

Thanks go to Sallie and Kirsty for helping with the signing up process. We seem to be on top of this with just a couple of consent forms left to sign.

We have all our volunteers returning this year, with some new parents also wanting to help what is great. Which leads me onto PVG checks. I had a quick chat with Joyce at the club on Saturday, she is well on her way to getting all the board done. So we have some new people at cadets to do and patrol boat volunteers. * Note chat to Kirsty on priority and there is also a back log at disclosure Scotland*

Volunteer membership we have trialled the sign up process with [REDACTED]. Sallie is happy with it. I would like to add [REDACTED] and [REDACTED] to our list of volunteer members. * Note if there is anyone else we should be considering for this membership please let me know?

The maintenance team are going to address the issue at the bottom of the slipway with the installation of experimental matting as a trial to see how it works.

PVG applications the priority has to be for Cadet night volunteers, the board and safety boat volunteers.

It was agreed that [REDACTED] and [REDACTED] are classed as volunteers.

Hannah Clinch had spoken to the Commodore and had requested that any beach clean we do link into the work she is doing. NT pointed out that the beach clean was previously organised by Sandbank Primary School and not the sailing club.

KB asked is there anything that the cadets need? NT responded that the Toppers need replaced, one or two per year and that the Topper Frame needs maintenance.

Bardowie have offered some equipment for sailing which will be followed up.

First Aid Courses: priority list for this is Cadet Volunteers, Board and Safety Boat Volunteers. KB to contact Janis Marshall Reilly to see if there is any Third Sector Training available. CC to contact Paul Bew re possible courses. 9. Maintenance Co-ordinator The volunteers have done a power of work and special mention must go to Stuart Brown for keeping them all busy and to Fergus Campbell and Campbell family generally for the paint supply and painting work which is fabulous. Summary update 1. The slip pressure washed and cleaned from top to bottom. Note this could still do with some biocide to be applied to prevent slime regrowth. 2. All windows and front door rubbed down primed & glossed (back& front) Great Job 3. Dinghy & Canoe cage cleansed & resurfaced to suit dinghies with wheels. Deflated dinghies to be removed. it would help if everyone who paid for a dinghy was issued with a tag or sticker to allow monitoring of what has been legitimately stored. 4. Front railings rubbed down wire brushed and glossed. Great Job. 5. All picnic tables on grass rubbed down and pressure washed. Great Job 6. Frontage slabs all pressure washed and weed free. Great Job 7. Side access, all bushes cut back & gorse bushes removed. Has increased boat storage area by a couple of boats at least Great Job 8. General weeding successfully carried out in clubhouse surrounding. Great Job 9. Both Support boats antifouled with paint kindly gifted by Marine Blast. Both boat winches overhauled painted and fitted with new winch strops. 10. Both support boats deck painted with anti-slip paint discovered in the garage store. 11. No.2 boat had petrol tank moved to under seat location and boat trailer rollers refurbished. 12. No.1 boat had working decks fibre glassed, (fibreglass epoxy gifted by Hamish Loudon of LYC) control cables encapsulated to remove	KB CC
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trip hazard, Propeller repaired and gear oil and engine oil changed, and a new closure/club sign made to cover the steering binnacle 13. Inside Clubhouse, curtains removed cleaned and reinstated. Great Job. 14. Wall heaters rubbed down and painted !!!!!!!!!!!!!!! Fantastic Job 15. Entire back wall of clubhouse painted blue/grey gutter downpipes removed and painted. wood condition is not great but will remain a replacement item for the future. Future jobs Slipway cracks to be filled in and experimental matting to be laid at the bottom of the slipway to make the step at the bottom easier to negotiate might help with mud too? Both support boat trailers to have wheel bearings inspected and boat rollers checked. HLSC tender outboard to have in-house service of outboard motor Large yacht tender and support boat covered area needs swept out and cleaned up Exterior paint on clubhouse to progress Blue/grey for the front and biocide treatment for gable wall and repaint in masonry paint. Alistair McLean KB Thanked AM for the report and suggested that all the volunteers be named. There was some discussion regarding privacy and it was agreed to ask permission before naming volunteers. Thanks were noted to Tricia Leech for all her hard work to get the curtains in a respectable state. It was noted that we are very grateful for the free services of Campbell's Decorators for painting the clubhouse. KB requested that it was noted that thanks were recorded for all volunteers who have helped out on the Thursday and Saturday maintenance clubs. KB suggested pulling together a list of skill sets required to do the tasks we require done. SC can then email out to all members to see who can help out with what skills.	AM/SC
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SB suggested that a concrete patch for the top part of the slip way would be a good idea. AC suggested speaking to a concrete specifier.	
It was agreed to form a subcommittee for the slipway . AC agreed to help draft a brief for the slip way so that we can approach civil engineering companies give them the brief and ask for a cost to design and build a slipway guaranteed for X no years.	AC
KB suggested we get a brief for the slip way with two options ready to take to the board. AM to prepare a rough plan going forward. It was agreed that the Sub-committee should come up with options to take to the members for consultation. SB to co-ordinate the subcommittee.	AM
First Aid Boxes – MB was tasked with updating and replacing the contents of the first aid boxes, 2 in the kitchen and there should be one each on the safety boats. It was also noted that the secretary report should include H&S incident report every month.	SB MB
10. Social Co-ordinator Apologies I cannot attend the 12th of May Board meeting as sadly I will be in England for a funeral. It'll Never Work – very well attended, 37 people, including 3 children. The film was very interesting, showing how a small community can do so much, and Hans kept everyone entertained. He was more than happy with donations given on the night for his time. Saturday Spring Tea- very successful, lots of cakes donated, the club house was buzzing. Many thanks to volunteers, Joyce, Alison, Trisha, Rowena, and Tracy. The raffle for the skiff made £95:00. In the evening some members joined the Fairlie muster in the club and thank you to Tommy for manning the bar. Survey about socials- Still collecting and collating. Galley rota- Most Wednesday evenings, including barbecue evenings have volunteers. Still gaps on a Tuesday but I am sure people will volunteer once it gets going. Cat has confirmed with A&B council that we can sell non alcoholic beers etc without a licence.	CC

"For the purposes of licensing legislation, "alcohol" doesn't include "alcohol which is of a strength of 0.5% or less at the time of its sale". So, if you're satisfied that the product you intend to sell meets that criterion, you're good to go. Incidentally, for labelling purposes, the expression "alcohol-free" ought only to be applied to products with an ABV of 0.05% or below (note the extra zero)." Jack Cummins, Scottish Licensed Trade News. https://sltn.co.uk/legal-qa-2019/ Question for the board – should we employ a cleaner each week to clean the clubhouse , maybe on a Friday after cadets? I feel we are already asking a lot of our volunteers already, unless someone knows somebody who will happily undertake this job. Board discussed engaging a cleaner but agreed they can't employ an individual as it would mean creating a payroll and covering benefits. Possibility to engage a contractor or need to set up another rota of volunteers. To be discussed at next meeting Weekly paper reports- I will collate and send in a report to the paper weekly (Sunday evening). I will cover the FF15 and dinghies, Bob Donaldson for the Pipers and Nigel Scriven for the White Sail. I will ask Sallie to add to an email, if club members could forward to the club any photos they take, also ask rib drivers for any. The paper loves action photos. Question for the board – is it okay to use people's names in the reports or just boat names? It was agreed that it was ok to use people's names unless they specifically requested not to be mentioned. Fundraising Funding the skiff – questions Moving forward, so we can reapply to the Weir Trust can we and add more to their questions- 1. With money raised so far can we join The Scottish Coastal Rowing Association, £60.00 for a year? https://scottishcoastalrowing.org/. The Board agreed to this. 2. They wanted to know what fund raising we are doing ourselves, can some of the profits from the boat jumble and Abba night go to the skiff fund? Approx. profits from the boat jumble -£180.00 and Abba night £400.00. As per earlier discussion it was agreed that when fundraising is taking place it should be made clear from the outset what it was for. The raffle held at the ABBA night was identified on the night as being for the Skiff.	MB SC
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3. How the skiff money can be easily kept in the accounts, ringfenced so not adding extra work on Andrew? (See earlier discussion) Other funding Intending to apply to A&B communities fund for £1500 towards consumables needed to build the skiff. Sunsail have a competition to win £6000 for your club? Do the Board have any ideas? It needs to be a sailing theme and innovative, the skiff doesn't fit. Thinking about the Pipers 60th, maybe applying to buy a club Piper? Something for the cadets and their parents to take on? Visitor moorings? https://www.sunsail.com/uk/funding-the-future Please see attached Roberta's funding summary. Many thanks to Roberta for doing this. A solution needs to be presented to allow presentation of distributable funds for projects. In the absence of MB, KB commented on the amount of work and effort that MB had put it to organising the Spring events. 11. SCIO Report The SCIO report is almost there, a draft had been circulated to all board members prior to the meeting. All members present approved the report so far. SC asked if the funds from the Callum McLaughlin fund should be a restricted fund? There followed some discussion round this matter and what the Fund had originally been for, some suggesting it had been for cadets. SB suggested that we contact Sally McLaughlin and ask what the fund was originally given for. CC to contact Sally. AL confirmed the amount currently in the fund is £3,987.95. It was agreed to ringfence this amount until a conversation has been had with the family. KB asked AL if we need to put a note to the accounts regarding this. CC to circulate the response from the family as to what the original fund was intended for. AC suggested speaking to the examiner as to how best to deal with the matter.	CC CC AL
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A paragraph to be drafted and inserted in SCIO report to reflect future projects re funding commitments.	KB/SC
Land and Building Valuation AC has a quote for £1,500 to do a valuation survey. KB suggested the club pays the £1,500 for the valuation.AC suggested that there needs to be a discussion on the type of survey etc KB suggested we go to Henderson’s for advice. AL agreed to contact Hendersons & Co to engage as Examiners and provide guidance. He will report back to the next board meeting regarding; Valuation of clubhouse & Land, Fixtures, and treatment of McLachlan fund.	AL
12. Club Membership and Growth In the absence of IH, CC gave a brief outline of the idea re social sailing. It was agreed that more needs to be looked into re-safety etc. Look at the RYA website for some guidance. NT made reference to the fact that we could not charge for people to come and have a go as this could have legal implications for the club. NT suggested looking at the RYA ‘Discover Sailing’ and “Have A Go” sessions.	IH
13. Communications and Promotion a. Windows Teams – there are some issues setting up and using the free Teams Platform. As SC has a lot of experience using Teams she offered to look at what the issues were and set up the Teams for the club. b. CC to set up an email for SC – using webcollect@holylochsailingclubonmicrosoft.com and also an email address for Craig Wilson for the carpark.	SC CC
14. Club House a. Changing rooms – AC has done some work on looking at what could be done to facilitate what is required. KB tasked AC to come up with a funded plan to take to the AGM. b. Front Door Lock Change – CC to continue to pursue the LocDoc. c. WiFi	AC CC

- d. First Aid Boxes/Cadet Cupboard access – as noted above MB to replenish all first aid boxes, noting none in cadet cupboard.
- e. Cleaning -to be discussed at next meeting.
- f. Club Laptop -to be discussed at next meeting.
- g. Flares – Agreed that AM to check dates on flares and replace if necessary. CC to check location of nearest flare disposal point.

AM/CC

SC

15. Membership

- a. Membership Update –SC proposed to send out one final message to the 2024 membership list saying we are about to move to the new 2025 membership list and anyone still wishing to renew / join should do so before X date.

2024 (at Nov 2024 AGM)		2025 (at 12 May 2025)	
Sailing member	83	Member	65
Paddling member	3		-
Junior member	21		20
Intermediate member	2		5
Social member	15		19
Honorary member	6		6
Family member	29		26
Volunteer member	-		1
Totals	157		142

Reduction by 9% (15 members)

Notes

- The largest drop is in members, i.e. those that were sailing or paddling, some of these will have moved to social, honorary and family membership
- The total in juniors / intermediates reflects young people getting older
- There is a steady stream of new members joining, e.g. 1-3 per month on average with 4 this month

- Analysis shows that there are 11 members who have not renewed who had either a mooring or storage last year, so we can chase these to confirm whether they are renewing or have sold / moved their boat / mooring
 - It would also be helpful to check that all racing sailors have renewed their membership – we have all the skippers and boats but rely on crew members to remember to renew
 - It is also worth noting that last year took us approximately three months to establish the membership and in years gone by we were still chasing people towards the end of the season. In six weeks we have a large majority of the membership renewed and paid
- SC asked permission to start using the 2025 Members list for communications. It was agreed to give it another week then switch to the current members list.
 - Racing Fees – Tuesday night racing is an experiment to start on Tuesday 27th May. BA will prepare new racing instructions. No additional fee to be charged for this. Notification to be sent out to members on WebCollect.

BA
SC

16. Budget Responsibility

SC provided an extract of the relevant section from the old pre SCIO constitution relating to budgetary responsibility. These were taken out to reflect the new SCIO template. The intention was to include these in a new club policy.

Officers will have the following Budgetary Responsibility

Officer	Maximum Spend on one item without referral to Treasurer*	Maximum Spend with the Treasurer approval but without referral to the Committee
Commodore	£100.00	£200.00
Secretary	£100.00	£200.00
Sailing Secretary	£100.00	£200.00
Cadet Officer	£100.00	£200.00
All Others		£200.00

*a group of similar things would be deemed to be an individual item i.e. Pens and Paper, Tea and Coffee, spare parts etc. In the absence of the Treasurer the Commodore's approval will be required in their absence the Vice Commodores approval will be required. In the case of Commodore, they will seek approval from the Vice Commodore while in the absence of the Treasurer and Commodore will seek approval from the Secretary. For items/services estimated to cost £1,000.00 or more the Committee will endeavour to achieve value for money by seeking competitive tenders based on quality and price. The Committee will review the spend levels annually and make recommendations on their levels. A spend ceiling of the lesser of £6,000.00 or 40% of the Clubs funds will apply. The Committee will not make decisions on spend above the threshold without first having sought the members' approval. Following discussion it was felt that the current spending thresholds were too low in today's economic climate. It was agreed for CC to create a policy document on Budget Responsibility. Board agreed to update values £200/£500. Update and put on website Changes to be reviewed at the AGM. 17. Slipway (see previous discussion) 18. Disclosure PVG – And how the board is impacted post AGM(to be carried forward to next meeting). 19. Fundraising distribution /Skiff donations – see previous discussion 20. Vision Plan – Update 21. Safety Boat – agreed to set up a What'sApp Group for volunteers 22. Moorings – update at June Board Meeting 23. Car Park – update at June Board Meeting 24. Polaris Regatta (3) Band booked – “Skelp” Catering Booked for Saturday – “Redwood Café” 25. AOCB (5) Due to the meeting over running. It was agreed to stop at 10.40pm and the items not covered to be kept on the agenda for the next meeting. Date of Next Meeting: Monday 9th June 2025, 7.00pm at the Clubhouse.	CC CC CC
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Seredunt				No of meetings since AGM 5			
	P	On-line	Ap		P	On-line	Ap
Kirsty Brown	4	1		Bill Aitchieson	4		1
Alistair Mclean	5			Harris Munns	4		
Andrew Leech	5			Marion Bowen	4		1
Sallie Condry	4		1	Stuart Brown	4		1
Catriona Craig	5			Alasdair Clements	3	2	
Neil Towart	4		1	Iain Hurrel	3		2

Appendix 1.

Holy Loch Sailing Club SCIO Treasurers Report April 2025

Prepared by Andrew Leech

Receipts							
Day	Date	Charitable Activities Web Col 1	Charitable Activities Kitchen/Bar Col 2	Trading Income Col 3	Donations Col 4	Grants Col 5	Other Income Col 6
Tue	1-Apr	1864					24.98
Wed	2-Apr	517					
Thu	3-Apr	370					
Fri	4-Apr	170					
Sat	5-Apr	795					
Sun	6-Apr	122					
Mon	7-Apr	807					
Tue	8-Apr	400					42.98
Wed	9-Apr	95					
Thu	10-Apr						
Fri	11-Apr						
Sat	12-Apr	390					
Sun	13-Apr						
Mon	14-Apr	85					
Tue	15-Apr						
Wed	16-Apr	1070					
Thu	17-Apr	340					
Fri	18-Apr						
Sat	19-Apr	185					
Sun	20-Apr						
Mon	21-Apr						
Tue	22-Apr	1125					
Wed	23-Apr	1162					
Thu	24-Apr	170					
Fri	25-Apr	600			30		
Sat	26-Apr	130					
Sun	27-Apr	55					
Mon	28-Apr	485					
Tue	29-Apr	375					
Wed	30-Apr	1728					
Sub Totals		13061	0	0	30	0	87.48
Year to Date		16822	10611	5	676.16	0	218.98

Paid to Bank				
Cash Cheque Col 7	Pay/Pai Col 8	Sumup Col 9	BACS Col 10	Total Col 11
			1378.98	1378.98
	510		415	925
	102		370	472
				0
				0
				0
	1088		505	1593
	302		162.5	464.5
	280		95	375
				0
				0
				0
				0
	390			390
	95			95
			545	545
	525		340	865
				0
				0
				0
	185		1030	1215
	95		340	435
	311			311
	170	511	340	1021
				0
				0
	345		495	840
			40	40
	335		1051	1386
				0
8	0	4733	511	7107.48
				12351.48

[illegible]

Total Payments for Business Stock	151.38
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Payments Other than Stock				
Nature Of Payment	Cash Col 14	BAC5, DD and Cheques Col 15	YTD	Actual 2024
Moorling Licences			0	0
Moorling Service and maintainence			0	0
Licence		20	40	70
Insurance			0	3490.52
Cleaning, Gardening and Waste	25	30	219	944.7
Postage and Stationery			0	427.07
Broadband		19.92	78.68	235.36
Energy		81.69	310.2	933.93
Fuel			0	638.43
Repairs and Renewals	20	800	688	1718.83
Servicing and repairs (Boats)	24.18	482.02	486.2	90.83
Travel and Subsistence			0	25.5
Advertising and Entertainment			0	0
Legal and Professional			0	4369
Water Rates			0	131.62
Financial Charges		81.31	123.12	257.2
IT Charges			0	98.99
Web Site			397.2	384.7
Training			0	237.83
Subscriptions			0	510
Others			111.62	652.29
			0	0
Capital Items			0	1224.17
Totals	69.18	1294.94	2455.02	6164.38

Treasurers Bank Account Report			
	Opening Balance b/fwd from Last Month		22341.05
Add	Total Paid to bank during Month (Col 11)		12351.48
	BACS transfers and direct debits		
		Total	34692.53
	Cash drawn for office use		
	Stock (Col 13) Cheques and debits	151.38	
Deduct	Other Payments (Col 15)	1294.94	
	Calum McLachlan Account		
	Cardet Account		
	Savings Account		
		Total	1446.32
Interest	Closing Balance carried Treasurer		33246.21
3.27	Closing Balance carried Calum McLachlan		3987.75
1.52	Closing Balance carried Cardet		1855.37
4.55	Closing Balance carried Savings		5558.92
9.44			44748.25

Cash Report		
	Cash in Hand by end from last Month	1198.89
Add	Receipts (Col 1 + Col 2 + Col 3 + Col 4 + Col 5 + Col 6)	13158.48
	Cash drawn from bank for office	
	Total	14357.37
Deduct	Cash Payments (Col 12)	0
	Other Payments (Col 14)	69.18
	Paid to Bank (Col 11)	12312.48
	Total Deductions	12420.66
	Cash Balance as Monthly Page	1936.71
	Cash in Hand (as counted) other	1963.24
	Difference on books	26.53

Appendix 2.

18: ABC Playpark Lease

Email from Euan Bathgate, Harper McLeod.

Afternoon all,

I am pleased to say that we have finally heard back from the Council's Solicitor with some degree of substance which is no doubt down to your efforts.

Whilst they have stated they are prepared to consider all four of the points (as per my attached email to Council from May last year) that we are seeking to be included in the new lease, but, strangely, are of the view that the four points cannot really be considered in isolation and that they really require to see the proposed provisions set out as part of a draft new lease. That is very unusual as it would be common for "heads of terms" to be agreed in advance of a draft lease being circulated that cover the key terms (such as repairs etc.). In all honesty, I do not see why they need a draft to give these points due consideration when the same points were made to them almost exactly a year ago. Indeed, this is the first time in my career where I have seen such a position taken for "headline" terms. Common practice is the key terms are agreed between parties in advance before the lawyers start drafting to save everyone's time and money; I do not believe our request is complex or bespoke enough to merit their stance.

The risk being we draft a lease, that would involve HLSC incurring legal costs, and they turn round and refuse to sign up to the lease as they are not in agreement with those terms. Therefore, we either (a) dance to their tune and I can draft a lease for them to review; or (b) make the point that they should be able to agree to these terms in principle before HLSC incurs legal expenses having myself draft a lease that they may turn round and reject (that said they may also sign up to the lease).

That said, they have also stated the following on some of the four points made, for your consideration:

1. That the Council shall be responsible to maintain and repair the playpark and carpark in an appropriate and safe manner;

"my instructing Service would expect the Council to be the sole judge of what repairs and maintenance require to be carried out to the play park and car park from time to time. The Council's only obligation would be to meet the appropriate and safe manner standard which you have suggested."

2. The Council must get the prior approval of the Holy Loch Sailing Club SCIO as landlords for any alterations or change of use by the public, such approval will not unreasonably be withheld.

"my instructing Service would not expect alterations involving what play equipment is provided at the play park and when such play equipment should be replaced to be matters on which any approval should be required from your clients. Similarly, matters relating to the layout of the car park and its general surfacing are matters on which the Council should be the sole judge. My instructing Service consider that it should be made clear in the relevant provision of the new draft lease that the alterations for which the consent of the Sailing Club would be required would relate to alterations which do not involve play equipment or the layout of the car park. Similarly,

with respect to approval by your clients for change of use by the public, such approval would require to arise only where such use would not relate to the use of the subjects as a play area/play park and car park.”

I look forward to hearing from you.

Kind regards

Euan