



**Committee Meeting ii,**

**7.30pm 6<sup>th</sup> February 2023**

**Minutes**

**Action**

**1. Welcome.**

Duncan welcomed everybody to the meeting which started at 19:30

**2. Apologies**

Brian Tester, Bill Aitchison, Chris Bowen

See Sederunt

**3. Previous Minutes Proposed** Lorraine Whitton Seconded Sallie Condy

**4. Matters Arising**

Account to be issued to Dunoon Presents for use of the cannons -on going

**Scott**

**5. Treasurer's Report**

See attached.

**Lorraine**

**6. Secretary's Report**

**a Membership** Currently 151

**b Carpark** 46 Places occupied action being taken against three craft I met with the daughter of the boat owner who passed away

**Scott**

**c Moorings** List being prepared to go to Neil

**d Accidents** none

**7. Sailing Secretary**

Report in AGM Papers

**Bill**

**8. Cadet Officer**

Report in AGM Papers

**Neil**

**9. Improvements**

The upgrading of the Showers is currently being priced.

**Gus**

**10. Governance Review**

The Draft of the constitution is in the process of being finalised work has started on the Application and Toward SC have undertaken to answer our questions on how they found the process and any difficulties The members have been circulated the back ground notes for consideration at the AGM its is still proposed o hold a special meeting in March with a view to becoming a SCIO in advance of the AGM in 2024. One of the issues that has been identified is around the use of the Callum McLachlan Fund this is to be raised with Mollie McLachlan

**All**

**Scott**



**11. AGM**

*Everything is in place for the AGM with all the papers being emailed or sent out  
Hard copy was sent first class and cost ~~XXXX~~*

**12. Any other Business**

None

**13. Date of Meeting**

6<sup>th</sup> March 2023 @ 7:30 in the Clubhouse

**Meeting closed 21:15**

***Proposed***

*Date*

***Seconded*** Lorraine Whitton

*Date*

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*Signed Commodore*

*Date*

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The HLSC Club Minutes of Committee Meetings are not subject to the Requirements of Writing (Scotland) Act 1995, so this Minute can be 'signed' by the Members and Commodore typing their names into the electronic document



## Treasurer's Report

Bank Accounts 06/02/23				
Main Account	8991.57			
Cadet Account	2749.82			
Calum McLachlan	4162.81			
Savings Account	5527.58			
Sub - total	21431.58			
Paypal Balance	0.00			
Petty Cash (held by Scott Crossley)	0.00			
Petty Cash (held by Lorraine Whitton)	0.00			
Total	21431.58			
Bank of Scotland Main Account 00427531				
Date	Desc	Deposit	W/drawl	
04/01/2023	UK Fuels Ltd		1.80	9120.72
04/01/2023	Opus Energy		20.85	9099.87
04/01/2023	Business Stream		71.79	9028.08
13/01/2023	Membership - Vidya Nanthakumar	155.00		9183.08
14/01/2023	Argyll Print & Design - Prizegiving Posters & Tickets		48.00	9135.08
23/01/2023	H3G		18.75	9118.33
28/01/2023	Brian Tester - Kenny Love - outboard engine		100.00	9018.33
31/01/2023	Opus Energy		26.76	8991.57



**WORKS**

Internal/ External	Task (Est Cost)	Instigated	Current Situation	Cost/ Estimate	Complete	Comments
Internal	Electrical Check	2019	System upgraded to meet safety Standard		2020	To be done again in 2025
External	Upgrade Sewage System to meet current spec	2018	On Hold	Est £9k		
External	Extend Slip	2018	Change in spec	Est 4K		See attached
Internal	Curtains to be replaced with Blinds (£500)	2021	Committee did not approve works cancelled	NA	2020	Take down old Curtains
External	Repair /Replace Canopy (TBC)	2021	Complete new Canopy to be delivered	£2,000		
Internal	Upgrade Bar (TBC)	2021	Now on Site	TBC		Duncan/Kenny Taking Forward
Internal	Kitchen upgrade	2021	Now on Site	EST £8K		Duncan/Kenny Taking Forward
Internal	Upgrade Heaters	2021	To get details Costs	TBC		Scott Contactor calling out on 8 <sup>th</sup> April
External	Extend the Lean too over the current Dinghy Pend	2021	On hold until close of season	TBC		Duncan/Scott Taking Forward
External	Crane/Derrick for lifting on and taking down masts (TBC)	2021	Feasibility being investigated	TBC		Duncan/Scott Taking Forward
Internal	Replace single pane windows at front of Club house with DGU (TBC)	2021	Feasibility being investigated	TBC		Duncan/Scott Taking Forward
Internal/ External	Task (Est Cost)	Instigated	Current Situation	Cost/Estimate	Completed	Comments
Internal	Electrical Check	2025	Current Cert in Place start process Dec 2024	£600		Cost Est £600 based on 2020 costs

	Completed or abandoned
	Work in Progress
	Planned works

**POLICY/CONSTITUTION/RULES REVIEW**

Policy/Constitution /Rules /Other	Task	Instigated	Current Situation	Completed	Comments
Constitution	Review Constitution	Jul 21	Complete	Complete	Scott To Take Forward
Policy	Data Protection Review	Due in 22			Scott To Take Forward
Policy	Equalities Review	Due in 22			Scott/Neil To Take Forward
Policy	Complaints	Due in 22			Scott To Take Forward
Policy	Child Protection	Due in 23			Neil To Take Forward
Policy	Health and Safety	Due in 22			Scott/Neil To Take Forward
Rule	Storage of Craft on Club Grounds	Due in 23			Scott To Take Forward
Rule	Accident Reporting	Due in 23			
Other	Upgrade Website	Jul21	New Wbsite to go live in April 22		Sallie Scott to Take Forward
Other	Review of Governance Model	Mar 22			

	Completed or Abandoned
	Work in Progress
	Planned works



**Sederunt**

**P= Present A=Absent Part =PT AP=Apologies**

Duncan Chalmers Commodore	<b>P</b>	Jim Mclean Vice Commodore	<b>P</b>
Lorraine Whitton Treasurer	<b>P</b>	Scott Crossley Secretary	<b>P</b>
Bill Aitchison Sailing Secretary	<b>AP</b>	Neil Towart Cadet Officer	<b>NP</b>

2nd Term Year 1			
Gus MacDonald	<b>P</b>	Chris Bowen	<b>AP</b>

2nd term Year 2			
Sallie Condry	<b>P</b>	Andrew Leech	<b>P</b>

2nd Term Year 3			
Brian Tester	<b>AP</b>	David McLaggan	<b>NP</b>

Ongoing Attendance

**Number of Committee Meetings 11**

Duncan Chalmers Commodore	<b>10</b>	Jim Mclean Vice Commodore	<b>8</b>
Lorraine Whitton Treasurer	<b>10</b>	Scott Crossley Secretary	<b>11</b>
Bill Aitchison Sailing Secretary	<b>9</b>	Neil Towart Cadet Officer	<b>5</b>

Gus MacDonald	<b>11</b>	<i>Chris Bowen</i>	<b>8</b>
Sallie Condry	<b>10</b>	<i>Andrew Leech</i>	<b>10</b>
Brian Tester	<b>3</b>	<i>David McLaggan</i>	<b>4</b>



Holy Loch **Sailing Club** c  
Sandbank, Dunoon, Firth of Clyde 