



BOARD MEETING IN THE CLUB HOUSE

13th May 19.00

MINUTE OF MEETING

1 Welcome

Kirsty welcomed everybody to the meeting

2 Apologies

Jim Maclean Neil Towart

3 Previous Minutes

Proposed Sallie Condy Seconded Andrew Leech

4 Matters Arising

Wreck expeditions further email would we consider use by other sub aqua clubs. Following an extensive discussion, it was decided that due to a number of issues, like insurance availability of Club driver that it would not be appropriate to allow sub-Aqua Clubs to use the Ribs.

Initial contact has been made with HMRC about winding up the CASC

5 Treasurer

An additional Row has been entered in the report to show year to date receipts. Andrew

£7,000.00 is in so far from Membership Subscriptions and other fees. The large donation of £15,000.00 is as a result of the transfer of funds from the old account to the new SCIO one.

This month the two largest transactions were for the Gravel to go in the Carpark and legal fees for the transfer of the property to the SCIO.

There are some issues with Reporting the monthly financial statement in the text of the minutes as a result of changes in Adobe's procedures. Board Members will continue to receive a separate copy with a separate copy put on the website.

The Paypal account used for Polaris and for the RC3t5s has now been linked to the Club's Paypal account

6 Secretary

Membership as of 10th May, 124 members had paid their subscriptions.



James Hegarty, Lesley Palmer and Zoe Bowen were accepted as Sailing members and Patrick Condy as a Social Member Scott

Carpark

There are currently 37 craft in the Carpark I am expecting this to increase further as craft stored elsewhere over winter return Below is a breakdown of the normal fees collected. Scott

Category	Cash	Cases	Percentage of income received
Owed			
(Arrears)	£245.00	4	6.1%
Written off	£85.00	1	2.1%
Acc in			
Credits	-£215.00	2	5.3%
Collected	£4,030.00	43	

The board noted the effort that went into to reducing the numbers of long term craft in the Carpark and levels of collection of the fees due. Scott

Moorings

Neil Cunningham is in the area to service the moorings and has serviced some of the 16 that are due to be serviced this is just under a third of all of the licences.

Accidents none reported.

Marine Accident Investigation Board

7 Sailing Secretary

All the ground tackle dropped to the Loch floor for the winter, and buoyed off, was successfully raised, and the top marks reattached. Thanks to the Commodore for his help with this, Bill

Sailing has commenced with the first two races of Series 1, split by the Opening Regatta. A good turnout of 10 boats took part in all three events, but unfortunately, there was a shortage of wind strength on all occasions. More boats have now been launched, so we look forward to an increasing participation.

The Minutes of the CYCA Zoom meeting on 25th April have been circulated to all the Committee. Included in that was a fairly extensive document from the MAIB, with a request that the members of all Clubs be made aware of the contents.

8 Principal Training Officer/ Cadet Officer

Cadets started on the 18 of April 2024 with our rigging and getting ready night. We



have a high number of returning cadets this season with 27 out of the 30 coming back. At the moment I have only taken 4 new cadets on. We had our first night on the water on the 25th what was a perfect evening for the first night. On the 2nd May it was too windy, so we did some onshore learning, learning of tides and wind streams from the ribs and pier jumping. The coastguard was called by a member of the public about overloaded ribs. Once the coastguard saw it was us, they were more than happy with our operating procedures and moved quickly on to a more pressing emergency.

As I was away on holiday so cadets were postponed on the 9th of May as I couldn't get anyone to cover me with the right qualifications. I am hoping to have a meeting with Graeme Adams at Benmore about getting some people with higher qualifications to help out.

Behind the scenes, we did work on the ribs this month, tidied the sailing dinghies area, emptied bins and tidying the club. We are working on the PVG checks at the moment. These will be done in batches of 5. We are just starting the first five as I write this, which will be volunteers of cadets. If the board could let me know which people on it would want checks that would be great. We will proceed with these later.

9 Fund Raising

The study Kits for building Skiffs are now available on line for free

Chris

Other Areas of potential funding

Heritage Lottery fund

Argyll and Bute Council

Sport Scotland

Marine Fund Scotland it's too late for this year but the Marine Fund Scotland delivers on Scotland's Blue Economy Vision, published in 2022.

The funding can support eligible individuals, businesses, organisations and communities to deliver projects which contribute to an innovative and sustainable marine economy, reducing carbon emissions and supporting coastal communities

10 Update on Transfer to SCIO

Harper Macleod have asked if we want any further clauses added to the revised contract over and above the Maintenance and Insurance. Following on from the new sign which advise of fines it was decide that we include something on

Scott



consultation.

11 Update on Unfilled Posts

Chris Bowen has been appointed to the Board as Principal Fundraisings Officer other position are ongoing and will be dealt with as need arises

12 Proposals on new Club House

The following the was agreed to gout to members inviting them to the Special General Meeting which its proposed be held on the 3rd of June with notification going out no later than 18 May. A draft of the text to be used will be circulated to Board members in advance.

As mentioned in previous correspondence the committee have concerns about the long-term costs of maintaining an ageing clubhouse. Additionally, it's small footprint restricts any internal renovations. To meet changing Room requirements between adults and cadets we have also looked at extending the existing building 3 or 4 metres to the south, towards the sea wall. However, apart from the disproportionately high cost of doing this it could well create other issues, such as concerns over the suitability of the existing foul discharge system to cope with any additions to it, which in turn could lead to unknown additional costs. A further worry is that any extension would have to go through planning and SEPA approval. Due to climate change and the subsequent predicted rise in sea levels, planning regulations for new builds on the coast are challenging and there is every likelihood that any extension to our existing building would require it to have a floor level substantially higher than the one we have at present. This alone would make the idea of any extension to the clubhouse impractical. We have subsequently looked at the idea of building a new clubhouse.

Jim C/Scott

As many of you may well be aware Cove Sailing Club were recently awarded a grant from the Community Ownership Fund (COF), part of Michael Gove's levelling up programme, to build a new clubhouse. The fund ends in March 2025. Consequently, we contacted the architects responsible for the Cove project and invited them round to HLSC for an informal meeting. We discussed different proposals for the clubhouse, with consideration for local residents being central to our talks and arrived at the conclusion that the optimum location for a new larger clubhouse would be on the site of the existing. It would also have a raised floor level which would facilitate storage underneath. In essence it is fairly similar to what Cove are going to build.

13 Update on Skiffs



Once funds are in place Toward have offered to provide background Knowledge on requirements to build a Skiff

14 AOCB

- a) Staff for the Bar on Saturday 18 May Bill with possible assistance from Kirsty
- b) It was noted that Ian Sinclair had power washed the Slip and it was agreed the Club purchase its own Power Washer.
- c) Race Reports as Marion will be away the Race reports will be done by individual classes Jim C will report on the Pipers Kirstie will report on the Flying Fifteens Sallie
- d) The condition of the Slipway was discussed at some length, and it was decided to ask a consultant for their opinion on works required to stabilise and improve the current slip as well as a new one at the end of the Carpark and to report back at the next meeting. Jim C

17 Date of Next meeting

Due to the proposed SGM On the 3rd the next meeting will be on the 4th June 2024

Proposed Kirsty Brown **Date** 4/6/24

Seconded Sallie Condy **Date** 4/6/24

Vice Commodore Kirstie Brown **Date**
4/624

The HLSC Club Minutes of Committee Meetings are not subject to the Requirements of Writing (Scotland) Act 1995, so this Minute can be 'signed' by the Members and Commodore typing their names into the electronic document.



Holy Loch **Sailing Club** SCIO
Sandbank, Dunoon, Firth of Clyde 

Works

Treasurer's Report

See Attached separate document.

OSCR
Scottish Charity Regulator
www.oscr.org.uk

**Registered
SCIO
SC052823**



Holy Loch Sailing Club SCIO

Sandbank, Dunoon, Firth of Clyde

	Task (Est Cost)	Instigated	Current Situation	Cost/ Estimate	Complete	Comments
Internal	Electrical Check	2019	System upgraded to meet safety Standard		2020	To be done again in 2025
External	Upgrade Sewage System to meet current spec	2018	On Hold	Est £9k		
External	Extend Slip	2018	Change in spec	Est 4K		See attached
Internal	Curtains to be replaced with Blinds (£500)	2021	Committee did not approve works cancelled	NA	2020	Take down old Curtains
External	Repair /Replace Canopy (TBC)	2021	Complete new Canopy to be delivered	£2,000		Completed
Internal	Upgrade Bar (TBC)	2021	Now on Site	TBC		Completed
Internal	Kitchen upgrade	2021	Complete	EST £8K		Completed
Internal	Upgrade Heaters	2021	Costs	TBC		Put on hold
External	Extend the Lean too over the current Dinghy Pend	2021	On hold until close of season	TBC		
External	Crane/Derrick for lifting on and taking down masts (TBC)	2021	Feasibility being investigated	TBC		Put on hold
Internal	Replace single pane windows at front of Club house with DGU (TBC)	2021	Feasibility being investigated	TBC		Put on hold
Internal	Electrical Check	2025	Current Cert in Place start process Dec 2024	£600		Cost Est £600 based on 2020 costs



Policy and Procedures

Policy/Constitution /Rules /Other	Task	Instigated	Current Situation	<u>Comments</u>
Constitution	Review Constitution	Jul 21	Complete	Review 2026
Policy	Data Protection Review	Due in 22		For approval by Board
Policy	Equalities Review	Due in 22	Complete	Complete Review 2025
Policy	Complaints	Due in 22		Scott
Policy	Child Protection	Due in 23		Review 2026
Policy	Health and Safety	Due in 22		Scott/Neil To Take Forward
Rule	Storage of Craft on Club Grounds	Due in 23	Complete	Complete awaiting members approval review 2026
Rule	Accident Reporting	Due in 23		
Other	Review of Governance Model	Mar 22	Complete	Complete

Sederunt

P= Present A=Absent Part =PT AP=Apologies

Jim Maclean Commodore	AP	Kirsty Brown Vice Commodore	P
Andrew LeechTreasuer	P	Scott Crossley Secretary	P
Bill Aitchison Sailing Secretary	P	Neil Towart Cadet Officer	AP

Jim Campbell ¹	P	Chris Bowen	P
Sallie Condry	P	Vacant	
Vacant		Vacant	

¹ Part and by ZOOM



Ongoing Attendance

Attendance of Trustees/Board Members of the SCIO FROM November 2023

Number of meetings 5

Jim Maclean Commodore Trustee & Board Member	4	Kirsty Brown Vice Commodore Trustee & Board Member	4
Andrew Leech Treasurer Trustee & Board Member	5	Scott Crossley Secretary Trustee & Board Member	4
Bill Aitchison Trustee & Board Member	4	Neil Towart Trustee & Board Member	3
Sallie Condy Trustee & Board Member	3	Jim Campbell Trustee & Board Member	2
Chris Bowen Board Member	2	VACANT Board Member	
VACANT Board Member		VACANT Board Member	