



**BOARD MEETING IN THE CLUB HOUSE**

**8<sup>th</sup> April 19.00**

**MINUTE OF MEETING**

**1 Welcome**

Jim welcomed everybody to the meeting

**2 Apologies**

Lorn Campbell, Gus Macdonald Jim Campbell

**3 Previous Minutes**

Proposed Kirstie Brown Seconded Andrew Leech

**4 Matters Arising**

None

**5 Treasurer**

£5485.00 has been received for membership which is slightly ahead of this time last year. Andrew

The electricity account is now with EDC and the website account has been settled

**6 Secretary**

**Membership** as of 4<sup>th</sup> April, 80 members had paid their subscriptions. reminders to go out as members can not participate in Club Activities after the 15<sup>th</sup> April as per the revised SCIO Constitution, which is a change on previous years when members had until July to pay. To date three members have advised that they will not be rejoining.

Scott

**Carpark** another one of the long term Boats has been removed and presently there are 35 Craft in the Carpark down 2 from January, along with 4 empty trailers which is up 1.

Scott

Currently only two of the boats stored long term that have not indicated their intentions and will therefore require notice asking them to leave.

Scott

Moorings an email went out to all the members about getting their moorings serviced so far including the 3 Club moorings 12 Moorings are down to be serviced.



A reminder will go out week beginning 15<sup>th</sup>, As at 4<sup>th</sup> April 13 mooring licences have been paid for.

Scott

Wreck expeditions have requested the use of the Club Ribs use of Club Ribs. It was decided that following advise the request be declined.

A control sheet for applying for and monitoring occasional licences was issued  
Accidents -None

## 7 Sailing Secretary

Preparations are well in hand for painting and relaying the Race Marks. Calendar, Sailing Instructions , and Courses are now all on the Website, and the relevant information has been supplied to Kenny Love for inclusion in the Year Book. Presently the Marks are being prepared for antifouling .

Bill

## 8 Principal Training Officer/ Cadet Officer

No Report

## 9 Fund Raising

An application to the National Lottery Community Fund for funding the skiff to be has submitted, A response should be heard within 12 weeks..

Chris

## 10 Update on Transfer to SCIO

- a) the Board agreed to ask Harper Macleod to assist in the negotiations with Argyll and Bute Council over the Play Park Lease. Members to comeback on additional points they would like to see included in addition to maintenance, insurance and charging. **Post meeting note estimated cost in the region of £3,000plus outlays**
- b) It was passed by all those present to now formally wind up the Unincorporated Association and withdraw from the CASC as all future business will be carried out in the name of the SCIO. As such as agreed at the AGM the Committee will now be formally dissolved a letter of thanks to be sent to those retiring committee members not involved in the Board. A letter to go to HMRC re withdrawing from the CASC A notification to go out to members advising of the transfer of the land to the SCIO. and
- c) It was agreed that in line with Paragraph 76 clause d to invite Lorn Campbell and Chris Bowen to serve on the board as appointed non-voting members.

Scott

Scott

Scott/Jim Mac

## 11 Update on Unfilled Posts

Ongoing

## 12 Proposals on new Club House



It was agreed to contact Jim re his timeline for the Extra Special Meeting taking into account that the deadline for fees being due has changed from July and is now mid April. Following advice last year any meeting held before the deadline could be open to challenge so in line with last year's meeting about the SCIO the meeting will be held after Mid April. In order to get the maximum attendance a series of reminders will be sent out prompting people to pay so they can participate. In order to meet the terms of the Constitution 16 days' notice is required to call a meeting and issue the paperwork.

Jim C/Scott

### 13 Update on Skiffs

Funding application to be made to National Lottery Community Fund

Post meeting note application in should hear by July on whether we have been successful.

Frames have now been delivered and are stored in the Attic

### 14 Lift In

Duncan has advised that he will be the Beech Master again members have been advised of the lift in so far there has been a limited response a reminder will be sent out towards the end of week beginning 15<sup>th</sup> Still to finally confirm Robert Ross and Lorn's availability

Scott

Jim Mac

### 15 AOCB

#### a) Disaster Recovery Plan

As a result of Web Collect being down for a longer period proposed it highlighted the possibility of systems/individuals not being available and from this it was decided to develop a recovery plan to be instigated if the worse should happen. Once complete it will be presented to the Board

Scott

#### b) Carpark

It was agreed to organise materials to fill in the potholes work party needed for 20<sup>th</sup> April

Scott/ Jim  
Mac

### 17 Date of Next meeting

Due to the holiday on the 6<sup>th</sup> the next meeting will be on the 13<sup>th</sup> May 2024)



# Holy Loch Sailing Club SCIO

Sandbank, Dunoon, Firth of Clyde

<b><u>Proposed</u></b>	Sallie Condry	<b>Date</b>	13/5/24
<b><u>Seconded</u></b>	Andrew Leech	<b><u>Date</u></b>	13/5/24
<b><u>View Commodore</u></b>	<i>Kirstie Brown</i>	<b><i>Date</i></b>	<b>13/5/24</b>

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The HLSC Club Minutes of Committee Meetings are not subject to the Requirements of Writing (Scotland) Act 1995, so this Minute can be 'signed' by the Members and Commodore typing their names into the electronic document.



Holy Loch **Sailing Club** SCIO  
Sandbank, Dunoon, Firth of Clyde 

### **Treasurer's Report**

See Attached separate document.

**PDF have made changes to the management of their files, and we are no longer able to include a monthly financial statement in the body of the minutes. Board Members will continue to receive a separate copy and members can ask for a copy on request.**



# Holy Loch Sailing Club SCIO

Sandbank, Dunoon, Firth of Clyde

## Works

	Task (Est Cost)	Instigated	Current Situation	Cost/ Estimate	Complete	Comments
Internal	Electrical Check	2019	System upgraded to meet safety Standard		2020	To be done again in 2025
External	Upgrade Sewage System to meet current spec	2018	On Hold	Est £9k		
External	Extend Slip	2018	Change in spec	Est 4K		See attached
Internal	<del>Curtains to be replaced with Blinds (£500)</del>	<del>2021</del>	<del>Committee did not approve works cancelled</del>	<del>NA</del>	<del>2020</del>	<del>Take down old Curtains</del>
External	Repair /Replace Canopy (TBC)	2021	Complete new Canopy to be delivered	£2,000		Completed
Internal	Upgrade Bar (TBC)	2021	Now on Site	TBC		Completed
Internal	Kitchen upgrade	2021	Complete	EST £8K		Completed
Internal	Upgrade Heaters	2021	Costs	TBC		Put on hold
External	Extend the Lean too over the current Dinghy Pend	2021	On hold until close of season	TBC		
External	Crane/Derrick for lifting on and taking down masts (TBC)	2021	Feasibility being investigated	TBC		Put on hold
Internal	Replace single pane windows at front of Club house with DGU (TBC)	2021	Feasibility being investigated	TBC		Put on hold
Internal	Electrical Check	2025	Current Cert in Place start process Dec 2024	£600		Cost Est £600 based on 2020 costs



Policy and Procedures

Policy/Constitution /Rules /Other	Task	Instigated	Current Situation	<u>Comments</u>
Constitution	Review Constitution	Jul 21	Complete	Review 2026
Policy	Data Protection Review	Due in 22		For approval by Board
Policy	Equalities Review	Due in 22	Complete	Complete Review 2025
Policy	Complaints	Due in 22		Scott
Policy	Child Protection	Due in 23		Review 2026
Policy	Health and Safety	Due in 22		Scott/Neil To Take Forward
Rule	Storage of Craft on Club Grounds	Due in 23	Complete	Complete awaiting members approval review 2026
Rule	Accident Reporting	Due in 23		
Other	Review of Governance Model	Mar 22	Complete	Complete

**Sederunt**

**P= Present A=Absent Part =PT AP=Apologies**

Jim Maclean Commodore	<b>P</b>	Kirsty Brown Vice Commodore	<b>P</b>
Andrew LeechTreasuer	<b>P</b>	Scott Crossley Secretary	<b>P</b>
Bill Aitchison Sailing Secretary	<b>P</b>	Neil Towart Cadet Officer	<b>AP</b>

Jim Campbell <sup>1</sup>	<b>P</b>	Chris Bowen	<b>P</b>
Sallie Condy	<b>P</b>	Vacant	
Vacant		Vacant	

<sup>1</sup> Part and by ZOOM



Ongoing Attendance

Attendance of Trustees/Board Members of the SCIO FROM November 2023

Number of meetings 4

Jim Maclean Commodore Trustee & Board Member	4	Kirsty Brown Vice Commodore Trustee & Board Member	3
Andrew Leech Treasurer Trustee & Board Member	4	Scott Crossley Secretary Trustee & Board Member	3
Bill Aitchison Trustee & Board Member	3	Neil Towart Trustee & Board Member	3
Sallie Condy Trustee & Board Member	2	Jim Campbell Trustee & Board Member	1
Chris Bowen Board Member	1	VACANT Board Member	
VACANT Board Member		VACANT Board Member	