

BOARD MEETING IN CLUB HOUSE

MONDAY 9th SEPTEMBER 2025 at 7pm

1. Welcome, Apologies and Board Interests

The commodore welcomed everyone to the meeting and asked members to notify of any conflicts of interest that may arise during the meeting.

Present - Kirsty Brown, Alastair McLean, Bill Aitchison, Catriona Craig, Andrew Leech, Marion Bowen, Neil Towart, Stuart Brown, Sallie Condry, Alisdair Clements

Apologies - Iain Hurrell, Harris Munns

2. Minutes of Previous Meeting

It was noted that the seredunt was not accurate. CC will amend this.

3. Matters Arising

- Corrected minutes to be circulated prior to being uploaded to website
- Skiff sponsorship ongoing - S and M Condry
- Bill to give burgee to Kirsty
- Euan Bathgate - please see email in secretary's report re costing
- List of volunteers for safety boat and PB2 courses - compiled
- Flexible filler for slip - ordered and was due for delivery today but has not arrived as yet. May be able to use this for the sea wall too.
- £200 from petty cash still not lifted for maintenance use - decision is to leave this until next year.
- Slip repair date weather dependent
- Thursday volunteer day was very successful
- Monday evening volunteer meeting very well attended
- Kirsty reported that most of the shopping is now completed for Polaris
- A McL will help Lorn with results if required
- Email re volunteers to help BA in race box to be circulated following regatta
- Communication plan - MB, SC and CC to discuss following regatta
- T. James - has offered to take photos at the regatta

4. Commodore Report

Commodores Report September 2025

Changing Rooms

I approached Dougie Galloway who is happy to meet up to discuss drawings, await Alisdair Clements to finish his final draft for changes and agree a time to meet with Dougie.

I asked Around about existing drawings of the clubhouse and Bob Donaldson came up trumps, he had a folder on the extension in 1992, thank you to Bob for giving me this, AC going to review it. I have got two copies made of the drawings and scans which I will give to Cat to store. Dougie asked for existing drawings as it would make any update less onerous to do.

Roberta Brown contacted Sports Scotland see email reply below. I am also meeting with Laura Cowan who is coming to Polaris where I will be discussing this further with her.

Hi Roberta

I am the Facilities Team Project Manager with responsibility for Argyll & Bute, so it would be me that you deal with for any applications and leading up to an application.

You have done the right thing by engaging us early in the project, but I'd need to understand what specific work is required and what the cost of the project is, before I can give you a full answer.

I have attached a Project Considerations document, that whilst written in 2022, still applies.

In addition to the above here a few basic things that that are worth noting

- We only fund new or upgraded facilities, like for like replacement, general facility maintenance or repairs are ineligible for funding.
- We do not fund projects retrospectively. Projects that have commenced by letting of contract or start on site before an application has been submitted and we have reached our decision are ineligible for funding.
- There must be an established community sporting need. This should consider alternative existing and planned projects. The proposal should ideally be referred to and supported by both local authority and sports governing body facilities strategies. We strongly suggest that the you contact RYAS to discuss how they could assist you to develop the proposal.
- Applicants need to show that they have security of tenure for the venue either through ownership or a long-term lease (up to 20 years), if the venue is leased the Landlord will be required to confirm that they are happy for the project to proceed.
- In general terms applicants focus on developing the technical aspects of their project and don't give sufficient thought to the sport impact of their project. In our experience the sport impact outcomes lack detail and utilisation forecasts are often over optimistic. We believe applicants should focus on how/what impact their project will have on increasing the opportunities for people to take part in sport and how they intend to achieve this impact rather than the design and specification of their project. To help with this I have attached a

guidance note that should help you develop the sport impact area of your project.

- Applicants must demonstrate how their project will have a direct link to increasing participation in sport and more specifically how their project will contribute to sportscotland's equality, diversity and inclusion priorities including girls and women, people living in deprived communities, disabled people and people from ethnic minorities. Projects that only benefit existing participants are unlikely to be successful. [Sport for Life and our approach to Equality, Diversity and Inclusion \(sportscotland.org.uk\)](https://sportscotland.org.uk/sport-for-life-and-our-approach-to-equality-diversity-and-inclusion)
- Projects also need to demonstrate how they will have a positive impact on their local authority's and sports governing body's participation programmes and initiatives.
- You should look to have your project professionally costed as early as possible so that you understand the finances required to undertake such a project and identify the potential funding partners.
- You will also likely require the services of an architect to design and cost the clubhouse, parking etc.

This is probably as good a time as any to provide a funding health warning. We have limited funds, and this is having a significant knock-on effect on our ability to fund facility projects, consequently we cannot provide any guarantee that any application will be successful. Each bid will be treated on its merits and will be judged in completion with all other requests for funding. We anticipate that the aggregated requests for funding will be greater than the budget available so we will not be able to fund every project that applies. Here is the link to the Funding Scotland website this should help in the groups search for funding [Funding Scotland](https://www.funding-scotland.gov.uk/)

If you have any queries, please do not hesitate to get in touch.

Andy

Andy Kelly | Project Manager: Facilities | sportscotland

Thefts

I am disappointed that the police did not attend the meeting with Lorn as arranged and did not follow up on the member who supplied them with information re his engine for sale on Facebook.

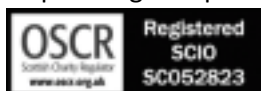
Lorn Campbell has fitted the new cameras, and we are very grateful to him for doing this.

Skiff

Marion advised the board by email that the skiff for sale was not in as good condition as they hoped and are going ahead with self-build. Thank you to Marion for all her efforts in information collection to allow the right decision to be made. Unfortunately, we are still on the lookout for premises to do this.

Polaris

All planning is in place, a meeting of volunteers was held on Monday 1st September, thank you all



who attended. The galley and bar are covered but could still do with additional volunteers. We have 4 boats arranged for safety boat cover, one from Toward, Iain Sinclairs rib and 2 club boats. The Toward boat and one club boat will be dedicated to the cadets. One boat will be dedicated to the main fleet, and the other will patrol as required between cadets and fleet.

TSi – Looking ahead, our strategy, your voice

Sallie has volunteered to join the TSi strategy group on behalf of HLSC [Looking Ahead – Our Strategy, Your Voice](#). There may be an opportunity to host a Community Engagement Event, for which there is a fee available.

Children playing in club grounds

I was alerted to a couple of incidents involving some children (non-members) and their activity around the club. I recently spoke to the children to understand a little more. My findings were that they are genuinely interested in sailing and I feel we should consider if we feel it is appropriate, ways to support this for next season. Only one of them is at the age where they could join the cadets next year.

A Clements has checked over the plans from 1992 and has found them not to be indicative of existing clubhouse.

Kirsty wished to extend her thanks to Roberta for all her help with Sport Scotland.

Following the theft of possessions from the car park a reminder has to be sent to all members regarding safeguarding of their possessions.

Following Polaris a further email has to be sent to members asking if anyone knows of or has a place suitable for building the skiff.

Bill asked about the Toward rib that is coming to the Holy Loch on Friday for the regatta. Decision made that this rib should be berthed in the marina for the 2 nights. Bill will inform Alison of this.

Kirsty had to attend Dunoon Police station on Thursday morning to report incidents of children jumping on boats. The police attended Sandbank Primary School to speak to some of the children involved.

All to be vigilant regarding these children around the club.

Ensure garage is locked after use - email to be sent to members re this.

Kirsty informed all present that on more than one occasion she has found a member in the clubhouse charging large power packs and basically using the shore side facilities for own personal living needs. All agreed that this is not acceptable and that an email should be sent to the member in question informing them that the club facility should not be used for their own personal living needs and of the risk of fire when leaving large power packs charging and unattended. Catriona will action this.

5. Treasurer Report

Please see attached Treasurers Report

Andrew reported that to date there are 24 entries for the regatta.

Hendersons now have all the information that they require.

The club's outstanding debt to Bidwells is outwith our control at present. Andrew informed all that he will not be standing for re-election at the next AGM.

6. Secretary's Report

HLSC Secretary Report September 2025

1. Clubhouse Licenses -

- Entertainment licence and Alcohol Licences for Polaris received.

2. Clubhouse Bookings

- 5th September 18th Birthday Party held successfully with no issues.
- Cowal Mountain Bike 27th September
- Sara Hawley has booked the club house for the 17th October licence applied for. Rowena is organising members to operate the bar.

3. ABC Play Park Lease

Email received from Euan Bathgate – for discussion

Morning Catriona,

The work to date is just over the £700 mark which I would stress is all work undertaken since April 2024 when this matter kicked off.

It really depends on how protracted negotiations are with the Council, as they have not yet had sight of the draft heads of terms. It is tricky to give an estimate, but I would another £1,750 plus vat and outlays. If that figure was to be reached, we would discuss this with you first before simply proceeding with further work and racking up further time. Alternatively, if the final fee was less than this, then you would be billed in line with the time on the clock.

Whilst we agreed at the outset that the existing lease was not fit for purpose, we could have the lease formally assigned to the SCIO which would reduce costs.

Kind regards

Euan

4. Mooring Fees Invoice – Bidwells



- Nothing to report.

Following discussion re Bidwells a decision was taken that CC should email them stating the Boards concern that we are holding members money, now about to go into a 3rd year of this situation. To ask them if they wish to write this debt off!

7. Sailing Secretary's Report

SAILING SECRETARY REPORT

The Robert Love Memorial races having been sailed yesterday leaves only the Polaris Regatta to complete the Season this coming weekend. All sailing arrangements for Polaris are well in hand, all documentation now posted on the Website.

Only one race had to be postponed the whole season, and that was successfully rescheduled.

There will have to be a rethink on the Dinghy Tuesdays because of its premature demise.

The Piper Championship at RGYC was won by Gourock boat "Cumbrae", Graeme Galbraith, but Holy Loch boats "Tom Piper" S.Brown/Ali Gordon, "Stormpiper" R.Campbell, & "Pied Piper" B.Angus were 2nd, 3rd, & 4th respectively.

After Polaris, the Club trophies will be gathered in preparation for the prize giving.

Bill Aitchison
Sailing Secretary

Bill reported that all prizes and trophies are arranged for the regatta.

Thanks extended to Bill for all his hard work and dedication to the club.

8. Cadet Officer

Neil reported that some PVG's have to be re-applied for.

Neil has spoken to P McW regarding the PB2 course.

Neil could also report that there has been a good attendance of cadets since restart after the holidays.

9. Maintenance Co-ordinator

Following the successful work party on Thursday it was noted that there is quite a bit of space in the garage which could be potentially used to build the skiff in!

I McNee has given a quote for a repair to the slipway of £5,670 + VAT. All agreed that this sounds like a reasonable quote. I McNee has also agreed to carry out this work prior to next

season.

There was discussion around whether 2 quotes should be obtained or not. All agreed that we should endeavour to get 2 quotes to be able to take them both to the AGM. SB is happy to take the lead on this.

For the 2nd quote it was agreed that a photo of the already marked out areas on slip for repair should be photographed. This should then be used to ask a second company for a quote based on what their proposal would be to repair the marked out areas.

A Clements asked if there would be any warranty with this work. S Brown could report that I McNee has already said he could not give any warranty for this work.

It was also proposed that, due to the unknown nature of what problems may occur when work starts on the slip, that there should be a contingency of £2-3K added on to total when this is taken to members.

10. Social Co-Ordinator Report

SocialCo-ordinator report – September 8th Board meeting 2025

Prize Giving – poster ready to go up on website and club notice board.

HeadStart and Coast guard – Wednesday 8th October, awaiting to hear from the Coast guard, I will advertise as soon as final details are organised.

Galley- Great turn out for the volunteers meeting on 1st September. Galley and bar preparations all going well for Polaris.

Photographer for Polaris – Trevor James has volunteered and will be out with his camera and drone!

Cleaner – all going well.

Skiff- kit on order, shed hunting, we decided not to pursue the Benmore skiff for now as there were concerns about the build quality, Iain Hurrell has kindly offered to supply the epoxy we need and Ali Marshall is sourcing and milling the other wood needed.

Fundraising-Applied to The Rowing Foundation, for match funding on buying the skiff kit.

Fundraising at the Polaris -bottle raffle and treasure maps.

Prizegiving tickets will be available to purchase from A Leech's shop.

Fundraiser Totalizer - Mike can set this up but someone will need to update the platform. Also there is a fee to set up these platforms. There was some discussion regarding our web collect payments and how much we already pay for this. Mike will look into this and will update the Board timeously.

11. Health and Safety Report



Nil to report.

12. Polaris

- Fyne Ales will deliver on Thursday
- Canopy to be put out at 6pm on Thursday evening. Further email to members re this.
- All fuel canisters refilled last week - this will be rechecked on Thursday evening
- Andrew to update Kirsty on race entries so that she can update Jamie (Redwood) re numbers

13. SCIO

Please see Treasurers report for info

A Leech requested further information for 2 of the Trustees - same was updated at the meeting

14.AGM

- Date of AGM - 28th Nov 2025
- Check code of conduct for holding AGM
- 2 Trustees stepping down - Sallie Condie and Andrew Leech
- Notice of AGM to be sent to members 2 weeks prior to meeting - CC to action this
- Try to obtain notice in advance of anyone wishing to take up a position on the board
- Next board meeting should be dedicated to discussing all relevant info for AGM

15.Club House - changing rooms

There was some discussion and different ideas explored as to possible way forward with this. One suggestion was to extend the clubhouse out a couple of metres from the gable end.

Also, Kirsty feels that we need 2 options re this to take to the members -

- A simple fix
 - A bigger renovation project
- All felt that this was a good idea.

First steps -

- A Clements will get a quote to obtain a digital survey of the building
- Kirsty will speak to Laura Cowan from the RYA on Saturday re what other clubs have done to overcome this problem

16.Membership

Nil to report

17. AOCB

Kirsty expressed her thanks to both Sallie and Andrew for all their hard work and commitment to the club over the past years.

Board members to put feelers out as to anyone who may be interested in the Treasurer's position

CC has requested that she purchase the Microsoft Office package for her new laptop. This was felt to be appropriate but it was noted that it may be possible to obtain this via Digital Charity - CC will look into this.

18. Date of Next Meeting

Monday 6th October at 7pm

SEREDUNT

SEREDUNT 2025				No. Of meetings since AGM 9			
	P	O	A		P	O	A
Kirsty Brown, Commodore	8	1		Marion Bowen	7		2
Alistair McLean, Vice Commodore	8		1	Stuart Brown	8		1
Andrew Leech, Treasurer	7		2	Alasdair Clements	6	2	1
Catriona Craig, Secretary	8		1	Sallie Condry	7		2
Bill Aitchison, Sailing Secretary	8		1	Iain Hurrell	5		4
Neil Toward,	6		3	Harris Munns	5		4

P= Present; O= On-line; A = Apologies