



Committee Meeting

7.30pm 5th December 2022

Minutes

Action

1. **Welcome.**

Duncan welcomed everybody to the meeting which started at 19:30

2. **Apologies**

Neil Towart Brain Tester, David McLagan, Bill Aitchison, Gus Macdonald

Present

See Sederunt

3. **Previous Minutes** Proposed Lorraine Whitton Seconded Sallie Condy

4. **Governance Review**

There was a presentation (see slides) on the options available to the Club with a recommendation from the Review Group that the Club should become a Scottish Charity **Scottish Charitable Incorporated Organisation (SCIO)** A SCIO is a legal form unique to Scottish charities and is able to enter into contracts, employ staff, incur debts. ..

This would.

- 1) remove the majority of risks the club potentially faces presently as an unincorporated association, and
- 2) funders are more likely to look favourably on an application from a SCIO

It was agreed that the Group would continue to work up the proposals, also to seek members views through a focus group and bring back to the Committee the detailed proposal along with the necessary actions required Following the Committee's agreement it is proposed to seek the members approval at a Special General Meeting (SGM) to be held in the spring

5. **Matters Arising**

None .

6. **Treasurer's Report**

See attached

Lorraine

Secretary's Report

- a) **Membership** Currently 149 members. Agreed to accept Alexander Montgomery
- b) **Carpark** 46 Places occupied action being taken against three craft
- c) **Moorings** no update

Scott



d) **Accidents** none

Sailing Secretary Report

A Sailing Sub Committee meeting is in the process of being organised to discuss next year's sailing calendar.

Fairlie Yacht Club have been in touch about a muster, and based on last year's calendar, and our 3 Series format, I have fixed our Opening Regatta for Saturday 6th May which happens also to be Coronation Day. The Coronation in 1952 was marked by the Club with special prizes, and the possibility of this being done again will be discussed at Sub Committee. FYC have booked 29th April.

Bill

Cadet Officer

No Report

7. AGM

a Fees there was some discussion around fees however no conclusions were reached.

b the Accounts are with the auditors who have advised they will be stepping down as of 2023

All

c Members Two Committee members are due to retire and cannot stand again for a further season. It is likely that we will need a new Vice Commodore and a new Treasurer. It was proposed and agreed that the committee should recommend Kenny Love for Life Membership as recognition of all the effort he has put into running the Club

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8. Any other Business

None

9. Date of Meeting

9th January 2023 @ 7:30 in the Clubhouse

Meeting closed 20:45

Proposed Sallie Condry

Date 9/1/23

Seconded: Lorraine

Date 9/1/23

Whitton

Signed Commodore

Date 9/1/23

The HLSC Club Minutes of Committee Meetings are not subject to the Requirements of Writing (Scotland) Act 1995, so this Minute can be 'signed' by the Members and Commodore typing their names into the electronic document



Governance Review

What Do We want to Do?

Continue

- Continue the core of what we do, since we are busy, have a waiting list for cadets and lots of facilities are being used
- Continue Polarix, sailing competitions, hosting musters, loaning out safety boats etc & supporting the wider sailing community
- Continue to support the community with letting out the club house, leasing the land & loaning equipment

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What Do We want to Do?

Make More Of

- Make the most of our connections with local community eg to support activities or to find sponsors
- Make more use of the Lochian MacLachlan Fund for young people
- Ask ex-beneficiaries of the Loch MacLachlan Fund to share their experiences
- Check out slipway usage
- Promote visitor moorings & reciprocal arrangements
- More use to be made of club facilities
- Land based courses eg VHF

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What is Unique about HLSC?

Unique

- Club house is the centre of the community, both Sandbank and wider Cowal.
- Catchment is probably Blairmore to Innelian, but also stretches up to Strachur & Cairndow
- Safe sheltered site – RYA mentioned this at inspection and is good for safe launching, novice kayakers, boarders etc
- Special historical connections with sailing on the Clyde (club house on ex Morris & Lorrimer yard)
- One of only two sport/social clubs in Sandbank

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Who Benefits?

Beneficiaries

- Members
- Sandbank community (businesses)
- Wider Dunoon community through supporting them and play area land
- Other Sailing Clubs & events and reciprocal

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What We Do As A Club

Committee Discussion

Dec 2022

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What We Do As A Club ?

Sailing / Water Sports

- Club racing & competition
- Polarix
- Sail training
- Cruising
- Crewing opportunities
- Power boat training
- Kayaking and paddle board

Club Facilities

- Organise, lay & provide moorings
- Rates for members
- Boat storage
- Land based courses

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What We Do As A Club?

Wider Sailing Community

- Open events
- Musters for classes & clubs, eg RC35s, FF Scottish
- Mark Laying
- Loan of safety boat

Young people

- RYA training
- Teach water sports to children
- Provide sailing opportunities for young people
- Youth sponsorship

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What We Do As A Club ?

Community

- Open to all
- We have a healthy membership
- Promote & encourage water sports
- Providing a community venue
- Own & lease out land for club events
- Lend out equipment eg outboard

Social Activities

- Social opportunities for social members
- Social events
- Bar for members / club events
- BBQ

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Treasurer's Report

Bank Accounts 03/12/2022					
Main Account		10438.01			
Cadet Account		1838.46			
Calum McLachlan		3939.99			
Savings Account		5523.94			
Sub - total		21738.39			
Paypal Balance		0.00			
Petty Cash (held by Scott Crossley)		-5.56			
Petty Cash (held by Lorraine Whitton)		0.00			
Total		21732.83			
Bank of Scotland Main Account 00427531					
Date	Desc	Deposit	W/drawl		
08/11/2022	Finlaggan services - Guy Pate - grass cutting		60.00	10870.45	
09/11/2022	UK Fuels Ltd		22.20	10848.25	
15/11/2022	SW Engraving - trophies		235.00	10613.25	
18/11/2022	Duncan Chalmers - Nauticalia order		151.80	10461.45	
21/11/2022	Quiz night - cash takings	40.00		10501.45	
22/11/2022	H3G		16.75	10484.70	
24/11/2022	Opus Energy		48.69	10436.01	
Scott - Petty Cash		Income	Expenditure	Balance	
2022	B/fwd			-5.56	



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WORKS

Internal/ External	Task (Est Cost)	Instigated	Current Situation	Cost/ Estimate	Complete	Comments
Internal	Electrical Check	2019	System upgraded to meet safety Standard		2020	To be done again in 2025
External	Upgrade Sewage System to meet current spec	2018	On Hold	Est £9k		
External	Extend Slip	2018	Change in spec	Est 4K		See attached
Internal	Curtains to be replaced with Blinds (£500)	2021	Committee did not approve works cancelled	NA	2020	Take down old Curtains
External	Repair /Replace Canopy (TBC)	2021	Complete new Canopy to be delivered	£2,000		
Internal	Upgrade Bar (TBC)	2021	Now on Site	TBC		Duncan/Kenny Taking Forward
Internal	Kitchen upgrade	2021	Now on Site	EST £8K		Duncan/Kenny Taking Forward
Internal	Upgrade Heaters	2021	To get details Costs	TBC		Scott Contactor calling out on 8 th April
External	Extend the Lean too over the current Dinghy Pend	2021	On hold until close of season	TBC		Duncan/Scott Taking Forward
External	Crane/Derrick for lifting on and taking down masts (TBC)	2021	Feasibility being investigated	TBC		Duncan/Scott Taking Forward
Internal	Replace single pane windows at front of Club house with DGU (TBC)	2021	Feasibility being investigated	TBC		Duncan/Scott Taking Forward
Internal/ External	Task (Est Cost)	Instigated	Current Situation	Cost/Estimate	Completed	Comments
Internal	Electrical Check	2025	Current Cert in Place start process Dec 2024	£600		Cost Est £600 based on 2020 costs

	Completed or abandoned
	Work in Progress
	Planned works

POLICY/CONSTITUTION/RULES REVIEW

Policy/Constitution /Rules /Other	Task	Instigated	Current Situation	Completed	Comments
Constitution	Review Constitution	Jul 21	Complete	Complete	Scott To Take Forward
Policy	Data Protection Review	Due in 22			Scott To Take Forward
Policy	Equalities Review	Due in 22			Scott/Neil To Take Forward
Policy	Complaints	Due in 22			Scott To Take Forward
Policy	Child Protection	Due in 23			Neil To Take Forward
Policy	Health and Safety	Due in 22			Scott/Neil To Take Forward
Rule	Storage of Craft on Club Grounds	Due in 23			Scott To Take Forward
Rule	Accident Reporting	Due in 23			
Other	Upgrade Website	Jul21	New Wbsite to go live in April 22		Sallie Scott to Take Forward
Other	Review of Governance Model	Mar 22			

	Completed or Abandoned
	Work in Progress
	Planned works



Sederunt

P= Present A=Absent Part =PT AP=Apologies

Duncan Chalmers Commodore	P	Jim Mclean Vice Commodore	AP
Lorraine Whitton Treasurer	P	Scott Crossley Secretary	P
Bill Aitchison Sailing Secretary	AP	Neil Towart Cadet Officer	NP

2nd Term Year 1			
Gus MacDonald	AP	Chris Bowen	P

2nd term Year 2			
Sallie Condry	P	Andrew Leech	P

2nd Term Year 3			
Brian Tester	AP	David McLaggan	AP

Ongoing Attendance

Number of Committee Meetings 10

Duncan Chalmers Commodore	8	Jim Mclean Vice Commodore	7
Lorraine Whitton Treasurer	8	Scott Crossley Secretary	9
Bill Aitchison Sailing Secretary	8	Neil Towart Cadet Officer	4

Gus MacDonald	9	<i>Chris Bowen</i>	7
Sallie Condry	8	<i>Andrew Leech</i>	9
Brian Tester	3	<i>David McLaggan</i>	4



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