

Committee Meeting 7:00PM 9th May 2023

Minutes

Action

1. **Welcome.**

Jim welcomed everybody and the meeting started at 19:300

2. **Apologies/Attendance**

Apologies Bill Aitchison, Jim Campbell Angus MacDonald, Lorn Campbell and Chris Bowen

Present

See Sederunt

3. Board Training a part of the ongoing process of working to become a SCIO¹. Currently only Committee members can vote at Committee Meetings as a SCIO only Trustees will be able to vote at Board Meetings as at present we will be able to appoint others but like any current coop tee they will not be able to participate in the decision making process As part of the development of the Board Training was provided for those committee members who have expressed an interest in becoming Board Members once we transition from a CASC² to a SCIO after which those present were asked to complete the Trustee Declaration

4. **Previous Minutes Proposed** Neil Towart Seconded Andrew Leech

5. **Matters Arising**

6. **Treasurer's Report**

See attached. We have reached the £5,000.00 limit on the card and are now required to re-register it this has resulted in some problems as the card was and still is in Lorraine's name.

Andrew

7. **Secretary's**

a Membership Currently we have 128 Signed up members which is only slightly down on last year when we had 133 at the same time. We are still on target to achieve a 150 members by July.

b Carpark It is intended to write to all those who will be expected to pay more if their boat remains in the Carpark for the whole year as a significant number will be expected to pay an additional £340.00.

c Moorings nothing to report.

d Correspondence There has been further correspondence from the Piper Association over their request for a page on our website. There was some discussion taking into account the most recent correspondence after which a vote was held at which it was decided unharmoniously to uphold the earlier decision.

We have received a request from the Dunoon Players asking about the availability of the Club House on a Wednesday from Mid-June onwards as this is the same night as racing a reply declining the request was sent but offering other days with the exception of a Thursday and Friday.

Scott

¹ Scottish Charitable Incorporated Organisation

² Community Amateur Sports Club



- a. **Fees for Hire of the Clubhouse carried over to next meeting.**
- b. A draft is attached to the agenda for discussion.
- c. **Accidents** None
- d. **Deputy Commodore Position carried over to next meeting.**

Scott

Vacant

8. Sailing Secretary

The race marks were laid with the sterling assistance of Jim Maclean and Bob Donaldson. Thanks to both of them.

The first two Wednesday evening races of Series 1 have been held, and successfully completed.

Bill

The Opening Regatta last Saturday coincided with the Coronation, and so, to mark the occasion, specially commissioned prize glasses were presented to the winners in each class, and a memento coaster to every participant, including to all helpers. The Opening Regatta trophies will be presented, as usual, at the November prize giving.

The rare situation of entry to compete in an individual race has come up. This facility is not going to be available via the Website because of the potential for chaos. I will have forms in the Race Box, allowing entry, payment of £5, and confirmation of insurance. The facility is advised to those who inquire, but not publicised, because of its infrequent nature.

9. Cadet Officer

Cadets has been busy this last month. The first night was the 20th where we had 17 existing cadets turn up to help set up the boats for the new season. This was followed by a volunteer training night on the 27th what had an excellent turn out with 13 volunteers attending. The 4th saw the new cadets join the existing ones for what was to be the first night on the water unfortunately the weather had other ideas. So, it turned out to be a night onshore with theory, land drills and knot tying.

Neil

The cadets completed the purchase on a laser Bahia for £3500 in April. The cadets also sold a wayfarer to Paul Bew for £500. This was done with an agreement that Paul would take the boat away in the summer to restore and then next year return to the club and cadets would still have use of this boat.

There has been an unlimited amount of communication this month about new cadets starting. We have 30 cadets on the books now. We had managed to clear the waiting list at the start of the month; however, we are now back to 4 children on the list for this year and 6 on for next year when they are old enough.

The helpers at cadets have asked if we can investigate running a first aid course at the club. I said I will bring it up at the next committee meeting.

10. Improvements

Slipway-Following on there have been discussions on hiring a digger to be driven by a Club Member

Duncan

Showers the work is complete, and the invoice awaited Davy has agreed to replace the sinks in the gents as well.

Scott

It was decided to put the pole for **mast removal** on hold.

11. Update on Callum McLaughlin Fund Carried over.

12. Governance Review

Neill Clerk & Murray Have advised that they would be unable to do the conveyancing as part of becoming a SCIO however they have recommended Harper McLeod who have a



record of working with Charities and Sporting Organisations They are one of Scotland's leading providers of legal services for the third sector, charities, social enterprises, voluntary organisations, community interest companies and housing associations. It was agreed that the Club should approach Harper McLeod

Scott

13. Any other Business

To be put on Agenda

an item dealing with Members area of responsibility.

Setting up a Thursday Club to carry out small repairs and maintenance.

a discussion on Bar Prices.

/Scott

14. Date of Next Meeting

Monday 5th June 2023 @ 7:30 in the Clubhouse

Meeting closed 21:15

Proposed Sallie Condy

Date 5/8/23

Seconded Kirsty Brown

Date 5/6/23

Commodore Jim Mclean

Date 5/6/23

The HLSC Club Minutes of Committee Meetings are not subject to the Requirements of Writing (Scotland) Act 1995, so this Minute can be 'signed' by the Members and Commodore typing their names into the electronic document



WORKS

Internal/ External	Task (Est Cost)	Instigated	Current Situation	Cost/ Estimate	Complete	Comments
Internal	Electrical Check	2019	System upgraded to meet safety Standard		2020	To be done again in 2025
External	Upgrade Sewage System to meet current spec	2018	On Hold	Est £9k		
External	Extend Slip	2018	Change in spec	Est 4K		See attached
Internal	Curtains to be replaced with Blinds (£500)	2021	Committee did not approve works cancelled	NA	2020	Take down old Curtains
External	Repair /Replace Canopy (TBC)	2021	Complete new Canopy to be delivered	£2,000		
Internal	Upgrade Bar (TBC)	2021	Now on Site	TBC		Duncan/Kenny Taking Forward
Internal	Kitchen upgrade	2021	Now on Site	EST £8K		Duncan/Kenny Taking Forward
Internal	Upgrade Heaters	2021	To get details Costs	TBC		Scott Contactor calling out on 8 th April
External	Extend the Lean too over the current Dinghy Pend	2021	On hold until close of season	TBC		Duncan/Scott Taking Forward
External	Crane/Derrick for lifting on and taking down masts (TBC)	2021	Feasibility being investigated	TBC		Duncan/Scott Taking Forward
Internal	Replace single pane windows at front of Club house with DGU (TBC)	2021	Feasibility being investigated	TBC		Duncan/Scott Taking Forward
Internal/ External	Task (Est Cost)	Instigated	Current Situation	Cost/Estimate	Completed	Comments
Internal	Electrical Check	2025	Current Cert in Place start process Dec 2024	£600		Cost Est £600 based on 2020 costs

	Completed or abandoned
	Work in Progress
	Planned works

POLICY/CONSTITUTION/RULES REVIEW

Policy/Constitution /Rules /Other	Task	Instigated	Current Situation	Completed	Comments
Constitution	Review Constitution	Jul 21	Complete	Complete	Scott To Take Forward
Policy	Data Protection Review	Due in 22			Scott To Take Forward
Policy	Equalities Review	Due in 22			Scott/Neil To Take Forward
Policy	Complaints	Due in 22			Scott To Take Forward
Policy	Child Protection	Due in 23			Neil To Take Forward
Policy	Health and Safety	Due in 22			Scott/Neil To Take Forward
Rule	Storage of Craft on Club Grounds	Due in 23			Scott To Take Forward
Rule	Accident Reporting	Due in 23			
Other	Upgrade Website	Jul21	New Wbesite to go live in April 22		Sallie Scott to Take Forward
Other	Review of Governance Model	Mar 22			

	Completed or Abandoned
	Work in Progress
	Planned works

Sederunt

P= Present A=Absent Part =PT AP=Apologies

Jim Mclean Commodore	P	Vacant Vice Commodore	-----
Andrew LeechTreasuer	P	Scott Crossley Secretary	P
Bill Aitchison Sailing Secretary	AP	Neil Towart Cadet Officer	P

2nd Term Year 1			
Gus MacDonald	AP	Chris Bowen	AP

2nd term Year 2			
Sallie Condy	P	Lorn Campbell	AP

2nd Term Year 3			
Kirsty Brown	P	Jim Campbell	AP

Ongoing Attendance

Number of Committee Meetings 3

Jim Mclean Commodore	3	Vice Commodore	Vacant
Andrew LeechTreasuer	3	Scott Crossley Secretary	3
Bill Aitchison Sailing Secretary	2	Neil Towart Cadet Officer	2

Gus MacDonald	1	Chris Bowen	2
Sallie Condy	2	Lorn Campbell	2
Kirsty Brown	2	Jim Campbell	1